

Summary of Recent Board Meetings

Any member in good standing may request a complete copy of the transcript of board meetings from the Society. There is a nominal charge for each copy which covers postage and administrative costs. Full minutes are posted on the FRRSlist hosted by Yahoo Groups.

May 2003 Board Meeting

Motions and Actions Summary

Motions Passed

Consent Motions – Motion 03-05-02

Minutes – Approval of the minutes of the special meeting held March 24, 2003 and the regular meeting held April 5, 2003.

Financial Reports – Removed from Consent Agenda under motion 03-05-01 and held until report by Dan Brady, Treasurer, under Old Business.

Motions

Motion 03-05-03.. Museum Manager Position

Acceptance of Museum Manager Position description as submitted. Motion made by Director McClure, seconded by Director Stiles. All Directors present voted in favor – Motion carried.

Motion 03-05-04.. Gift Shop Staffing

Provide authority to the President to direct staffing of the RAL program and Gift shop for an interim period not to exceed 30 days, including authority to authorize payroll. Motion made by Director McClure, seconded by Director Stiles. All Directors present voted in favor – Motion carried.

Motion 03-05-05.. Quincy 3

Direction to President to execute the return of the Quincy 3 from the Virginia & Truckee Railroad. Motion made by Director Cochran, seconded by Director Anderson. All Directors present voted in favor – Motion carried.

Motion 03-05-06.. Lodging Policy

Acceptance of Lodging Policy as revised and presented. Motion made by Director Anderson, seconded by Director Cochran. All Directors present voted in favor – Motion carried.

Actions and Notices

Director Breitwieser has resigned her Board position due to personal reasons.

Magnolia Tower disassembly proceeding with assistance from Kiewit Construction of Oakland.

CMO Stiles is continuing to monitor issues regarding Quincy 3 on V&T RR.

Director Habeck and John Walker to update the FRRS/WP Display at the Portola Library.

President McClure instructed to continue exploring costs associated with Museum Manager position.

Consensus direction was provided by the Board to the President to pursue FRRS hosting of the 2005 FRA Shortline Seminar and report back.

Director McClure asked that it be noted for the record that Mr. Skow presented a check to the Society in the amount of \$2,816. These were proceeds from the Domes Down the Valley Excursion.

Dan Brady reported that expenses and revenues were on track with expectations.

Closed Session

Meeting adjourned to closed session between 1:01-1:15 pm. President McClure reported that a tentative agreement was reached with respect to the personnel issue – no action was taken. Consensus direction from the Board to the President regarding pending property issues – no action was taken. Report was given with respect to ongoing litigation issues – no action was taken.

Items Postponed, Held Over or Continued

**Quincy 3 Return
Magnolia Tower
WPRRHS 2004 Excursion
Museum Manager
Key Policy**

**SN 2349 boxcar
Hosting of 2004 or 2005 FRA Shortline Seminar**

June 2003 Board Meeting

Motions and Actions Summary

Motions Passed

Consent Motions – Motion 03-06-02

Minutes – Approval of the minutes of the regular meeting held May 3, 2003.

Financial Reports – Removed from Consent Agenda under motion 03-06-01

Motions

Motion 03-06-03.. 2003 Election Balloting

Instruction to Election Committee Chair to re-run the ballot process only with deadlines set to allow for announcement of winners at the August Board meeting. Motion made by Director Vicknair, seconded by Director Stiles. All Directors present voted in favor – Motion carried.

Motion 03-06-04.. Museum General Manager

Empower President McClure to complete negotiation of the contract as to form and subject, with input from John Walker and legal counsel, and authorize him to sign same on behalf of the Board. Motion made by Director Vicknair, seconded by Director Brehm. All Directors present voted in favor – Motion carried.

Motion 03-06-05.. Truckee Railroad Days 2003

Acceptance of Truckee Railroad Days Contract pending legal review. Motion made by Director Cochran, seconded by Director Stiles. All Directors present voted in favor – Motion carried.

Motion 03-06-06.. WP related Freight Cars

Acceptance of report as presented and empowerment of Doug Morgan to begin fundraising under the supervision of the Fundraising Department as outlined in the report, following favorable title clearance search on the cars, for the purpose of acquisition and restoration of the SN Boxcar and WPFEE Reefer currently owned by the McCloud Railway. Motion made by Director Vicknair, seconded by Director McClure. All Directors present voted in favor – Motion carried.

Motion 03-06-07.. UP Caboose Restorations

Authorize up to \$5,000 to the restoration of the UP caboose "Silver Palace", # 99005, as outlined on behalf of restoration manager under budgetary line item 56000 – Restoration/Major Projects, pending verification of available funds. Motion made by Director Vicknair, seconded by Director Holmes. All Directors present voted in favor – Motion carried.

Actions and Notices

FRRS Member and former Director Ed Wagner addressed the Board. In honor of his brother, Gerald Wagner, who recently passed away, Ed made a \$15,000 toward Americans with Disabilities Act access work for the museum facilities.

Director Vicknair reported on the availability for purchase of Tidewater Southern caboose 305. Board direction was given to pursue details concerning the caboose.

Election discussions concerned the problems with the mailing house and the appointment of election tellers. It was recommended Linda Knutsen, Julie Anderson and Jan Breitwieser be approached to participate. Leslie Tigan has indicated her willingness to certify the elections.

Report that Mike Flannery, former WP President, had passed away. His family requests that any donations in his memory be made to the Society. A letter of condolence was directed to be sent by the Board and a moment of silence was to be observed at the Annual Membership Meeting.

Report that the Women's Restroom has been repainted and he has already received positive commentary regarding same.

Closed Session

Adjourned to closed session at 4:44 p.m. Reopened to regular session at 5:59 p.m. President McClure reported that the personnel issue was resolved through action of the Board. Property issues were brought before the board and no action was taken. A Report was presented with respect to ongoing legal issues and no action was taken.

Next Board Meeting

August 2, 2003 6 PM

PRM Visitor Lounge – Portola Railroad Museum — Portola, California

respectfully submitted by Eugene Vicknair, secretary

Fire Hydrant Problems

Earlier this year we were informed by the City of Portola Public Works Department that a temporary valve had been placed on one of the fire hydrants at the old hospital site due to water leakage from the hydrant and that the hydrant would have to be fixed.

Since that time we have spent countless hours searching for a shut-off to the affected hydrant to no avail. These hydrants are part of the original fire protection system installed by the railroad when the hospital was built. We have finally located what we believe is a shut off valve that controls all of the hydrants at the hospital site. We are currently seeking a contractor to repair the hydrant and install shut-off valves at each hydrant location. We are anticipating having this completed before winter arrives.