

FEATHER RIVER RAIL SOCIETY

DATE: April 2017
ITEM: New Business 3
FROM: Eugene Vicknair
SUBJECT: **Museum Store Improvements**

In working on revamping the store POS and discussing inventory and other store items with Leisa Wesch, Rick Gruninger, Charlie Spikes and David Elems, it has become obvious that we should address some of the issues that have been lingering and have been addressed with stop gap solutions. With our new store person coming in and a bigger marketing and outreach push, we need to look at upgrading and improving this area.

Due to the excessive rains and snow over the winter, we lost a not insignificant amount of merchandise due to water and humidity damage. In addition, the extreme rain leaking into the roof brought down adhesive from the ceiling which covered the floor, some merchandise and store fixtures.

ISSUES

The front desks are old, damaged and do not serve well. Their use for displays is limited and they are not serving well as service space.

The counter with the soda machine is too large and with everything crammed around it causes space and access issues (for example the door in that corner cannot be fully opened. In addition, due to various factors it was infested with rodents over the fall and winter. Although it was completely cleaned out, it should be replaced.

Finally, the overall environment needs to be improved. Several years ago Duane van der Veen and some other volunteers installed new paneling with insulation which helped dramatically. Now we need to address the ceiling, additional insulation and the temperature control.

I have been discussing this with Leisa Wesch, Charlie Spikes and Steve Habeck, while Charlie has also discussed these issues with Duane van der Veen. Below is a recommendation for a series of phased improvements to the store to be spread out over the next 6 months. I would also recommend we install the window film and blinds proposed by Gail McClure and others several years ago.

In addition, we should at some point look at upgrading the ceiling fans in the store.

COSTS

To help offset some of the immediate costs, Leisa Wesch and I have offered to donate some of the purchases in Phase 1. We ask other directors and members to look at joining us in this. Please see attached layout for information on this.

PHASE 1 – April – May 2016

\$2,124 total including tax - \$740 to be donated

Merchandise Display

- 2 sets 3X3 Mini Grid for shirts \$80
- 18 Shirt forms \$90

Front Counter Set

- package deal plus extra counter \$625
- 2 – 48” Service Counters
- 1 – Corner Counter
- 1 – 70” glass display counter
- 1 – 34” register stand - **Director Wesch to donate**

Discount Store Supply



- 1 – U-Line 5/8” thick 4’ X 12’ anti-fatigue floor mat \$194
- 2 rolling office chairs – Staples GO2031F black \$370

New Soda / Back Counter - **Director Vicknair to donate**

- Total \$480
- 2 – 36” Kambria Shaker Door and Drawer Base Cabinet
- 1 – Butcher Block counter top
- 1 – cleaning supply pantry \$124

Lowe’s



PHASE 2 – May – June 2016

\$1,800 total including tax

Ceiling insulation and covering



\$1,660 interior R-19 insulation, delivered
Building Outlet

PHASE 3 – June – July 2016

\$2,100 total including tax

HVAC system

BLUERIDGE 2.5 Ton 16 SEER Dual Zone Ductless Mini-Split Heat Pump System

<https://www.alpinehomeair.com/viewproduct.cfm?productID=453073672&linkfrom=froogle>



PHASE 4 – October 2016

\$3,000 total including tax

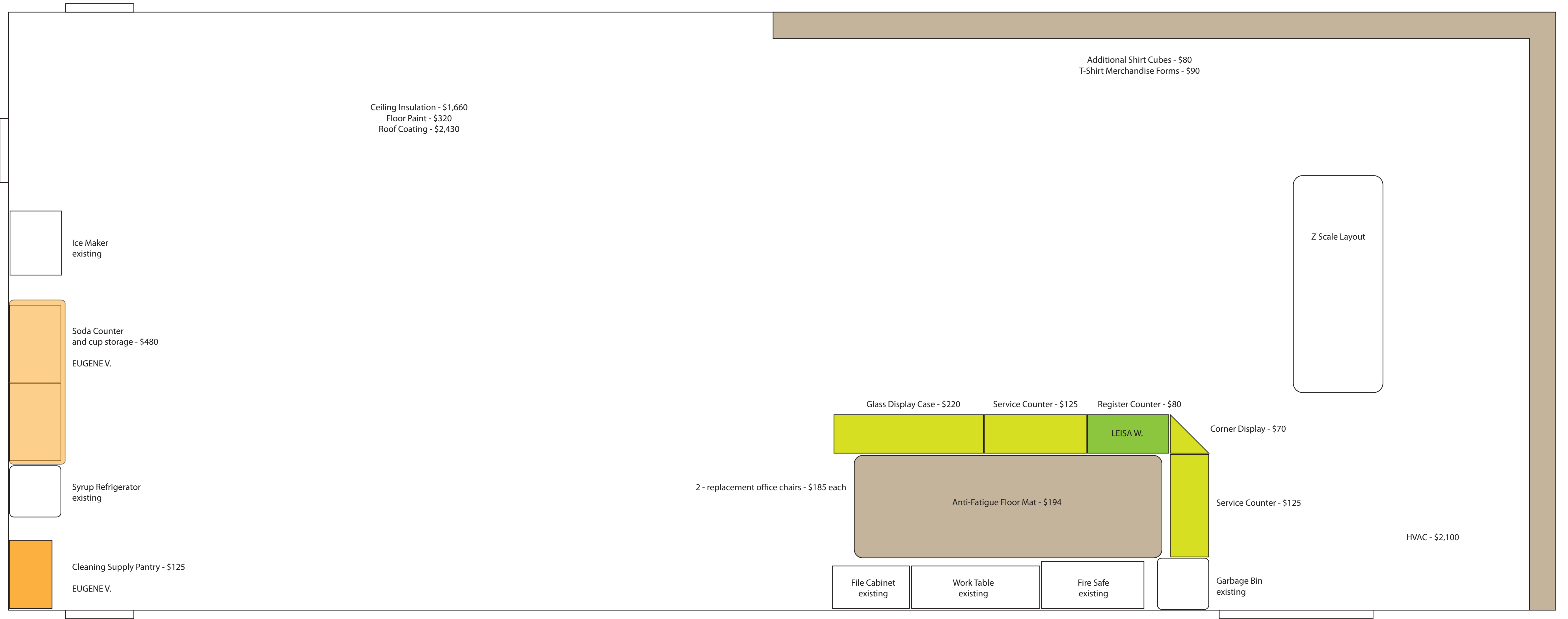
Floor Paint – 1450 sq ft and Roof repair - 1600 sq ft

2 cans Henry 208R Roof Patch	\$120	for cracks, seams and holes
32 cans Henry 555 Aluminum Roof Coating	\$2,280	final surface, 50 sq ft / can
Caulking	\$30	for cracks, seams and holes
6 cans Epoxy Floor Paint	\$200	
3 cans Floor Primer	\$120	

Duane van der Veen has some alternative ideas on the roof sealing that he is exploring.

REQUEST

Approve this report and the requested expenditures for Phases 1 and 2, totaling \$3,200 after donations already pledged. Expenditures to come from Line Items 70005 – Building Maintenance: \$1,000 (\$2,000 approved in 2017 budget), 70035 – Facilities Supplies: \$500 (\$2,000 approved in 2017 budget), 53015 – WP Store Miscellaneous: \$500 (\$1,000 approved in 2017 budget), 53030 – WP Store Office Expense: \$500 (\$1,000 approved in 2017 budget) and the remaining \$700 to come equally from Santa Train and Pumpkin Train expenses already in budget. In June, we will review store / general finances and determine action for Phases 3 and 4.



Ceiling Insulation - \$1,660
Floor Paint - \$320
Roof Coating - \$2,430

Additional Shirt Cubes - \$80
T-Shirt Merchandise Forms - \$90

Ice Maker
existing

Soda Counter
and cup storage - \$480
EUGENE V.

Syrup Refrigerator
existing

Cleaning Supply Pantry - \$125
EUGENE V.

Z Scale Layout

Glass Display Case - \$220 Service Counter - \$125 Register Counter - \$80

LEISA W.

Corner Display - \$70

Service Counter - \$125

2 - replacement office chairs - \$185 each

Anti-Fatigue Floor Mat - \$194

HVAC - \$2,100

File Cabinet
existing

Work Table
existing

Fire Safe
existing

Garbage Bin
existing