

Feather River Rail Society
Board of Directors Meeting – June 4, 2016 – 1:00 PM
WPRM Meeting Room – Portola, CA

Vice-President Steve Habeck called the meeting to order at 1:03 PM.

Leisa Wesch requested the meeting be recorded.

The following Directors were present

Eugene Vicknair
Kerry Cochran

Charlie Spikes
Tom Carter

Steve Habeck
Greg Elems

Gail McClure

Attendance

Alicia LaBrecque
Frank Brehm
Bob Sims
Leisa Wesch
Rick Gruninger – SOO / Insurance Liaison
Paul Finnegan - webmaster

Arrived 1:30 PM
Bil Jackson – CMO
David Epling – Election Chair
Matt Shuman
Ann Morningstar
Carol Hill
Ron Huey –in an urn

Ethan Doty – arrived at 2:15 PM

Correspondence

none

Consent Calendar

Approval of the minutes of the May 2016 General BOD Meeting.

Rick Gruninger noted as COO, corrected to SOO in minutes under attendance.

Motion 06-16-01

Motion to approve the Consent Calendar as corrected: May 2016 Minutes.

Cochran / Carter. Aye – 6, Nay – 0, Abstain – 1. Motion carries.

Old Business

none

New Business

Election Ballot Return Data

Overview of issue with ballot return date and confirmation of change by Board.

- Written report provided.
- Noted in record: initial date error was from the Election Committee, not any action of the Board.
- Noted that Vice-President Habeck made date decision not Board.

Motion 06-16-02

Motion to acknowledge report and timeline and corrective action of error in Ballot Return Date.

McClure / Carter. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

New Point of Sale System

Review options for new Point of Sale and eCommerce system.

- Written report provided.
- Overview of situation and issues with current POS and the lack of eCommerce support from Intuit.
- Gail McClure requested to be on committee to make final evaluation.
- Paul Finnegan noted that several other RR groups use Shopify, which is one of the recommendations.
- Noted by Gail McClure that we will probably still be using the current system through end of season. It will take time to implement.
- Need to purchase and get running ASAP and switch over of season.
- To be called Commerce Committee. Committee is Gail McClure, Leisa Wesch and Kerry Cochran. Paul Finnegan will be kept in loop as webmaster.
- Consensus direction to proceed.

Fundraising Raffle

Review options for new Point of Sale and eCommerce system.

- Written report provided.
- Suggestion to make one RAL a special with 707, 2001, 1503 or 805.
- Greg Elms volunteered to be the RAL instructor for 1503 RAL award.
- RALs will need two week notice for reservation.
- Make 1 RAL 805-A and the other the 1503. Note as RARE OPPORTUNITY.
- Eugene Vicknair has applied for state raffle permit and donated fee.

Motion 06-16-03

Motion to authorize raffle as outlined with dinner train gift certificates, and two specials RALs, one with 805-A and the other with 1503 as prizes.

Vicknair / McClure. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

Good of the Order

Vice-President's Report

- Written report provided
- Question about using DRGW caboose in caboose train. Offered to Bill Parker to waive 6 months rent in exchange. Noted past practice is to waive all rent if museum has free use of private equipment. Tom Carter to follow up with Bill Parker. Kerry Cochran noted policy does confirm that rent is waived if FRRS has free use of equipment.
- Question how many cabooses are in service. 3 currently. Noted that we have had 2 volunteers staying long term on the property. They are now living in town.
- Board requested that any long-term volunteers staying on property need to be noted to Board.
- SN 1642 caboose not in train due to non-opening windows. SP bay window has seats and may be candidate for use.

Financial Reports

- Reports and summary provided
- Noted that inventory on model train collection will probably mean sales cannot proceed until next year.
- Gail McClure noted that we have been paying back temporarily restricted funds by paying temporarily restricted projects out of general fund. Noted that we authorized WP 165 for \$10,000 and that money needs to be transferred from temporarily restricted funds.
- Eugene Vicknair thanked for donating funds to cover cost of marketing for April.
- Gail McClure reminded that donations to cover expenses need to be done to general fund with expenses paid from general fund to properly track expenses.
- Kerry Cochran agreed and added that we need to thank and note donors in the Train Sheet. Noted that Bob Sims has donated quite a bit and not always noted in Train Sheet.
- Requested that we start receiving a monthly report of donations from Susan Scarlet as part of Board reports.
- Discussion of how material donations are being handled. Forms are filled out through Museum Store to note material donations.

- Noted that some people have been spreading stories that FRRS is troubled organization. We need to ramp up news and info to show this is not true.
- More submissions to Train Sheet, umbrella organizations are needed.
- Question if we can get donation information on the website, Train Sheet, news blog.
- David Epling has volunteered to act as donation coordination.
- Donation form requested to be made available on website. Suggested that we at least have an information sheet to download. Kerry, David, Eugene and Paul to work on it off-line.
- Susan to send donation information to David Epling, Eugene Vicknair and Matt Elems.
- Gail McClure noted we should restart putting out annual financial statement in publications.
- Greg Elems noted that economy is rough for some folks. Noted rail traffic down and some folks looking for jobs.
- Gail McClure suggested perhaps going back to annual instead of twice annual fundraising request.

Director's Reports

- *Carter* – written report provided. Thanks to Director Carter for dealing with Yparraguirre O Scale model railroad donation. Discussed proposal for travelling Santa Train layout.
- *G. McClure* – asked if we have received donation letter from Cheryl Meeker. We have not seen anything yet. Noted that we need to get hold of Cheryl Meeker about collection. Needs to go on agenda for follow-up. Recommended that Vice-President Habeck and Director Cochran contact Dr. Meeker directly. Noted that the donation letter was due in December 2015 and that then director Wayne Monger was responsible for cataloging and reporting this to the Board, which he did not do.

Event Reports

- *Media Day* – written report provided. Noted that articles are out from Sierra Booster, articles coming out from Portola Reporter, Tahoe Magazine and Reno Gazette Journal. Also ads out in Deals and Wheels and RGJ. Sierra Motel would like to set up package deal of RAL and motel room. We need to coordinate with them how to handle this.
- *July 3rd Independence Day Event in Graeagle* – Eugene coordinating this event. Discussion of set-up and promotion at event.

Department Reports

- *Website* – written report provided. Noted that Peter Arnold is now volunteering to help with cataloging Headlight information on the website. Had discussions with Paul Finnegan and Tom Carter. Gail McClure thanked Paul for his great work on the website.
- *Funding* – written report provided. More donations have come in.

Committee Reports

- *Election* – recommendations for policy changes. Change in teller: Carol Hill substituted for Ali Barbota. Matt Shuman strongly suggested that we keep the ballot deadline at one week before in case of election chair being out of town person and needing extra time for coordination. There was an hour delay in counting as a candidate requested to witness, but policy states that candidate can have a witness. This was reviewed and accepted.
- *RAL* – Working on better reporting, digital spreadsheet, for RAL booking.

Legal / Insurance Report

- *UP 849* – still waiting on court response from FRRS legal concerning ownership of UP 849 and boxcar.
- *FRRS v. Kasten* – hearing on Gateway v. Kasten suit on June 17. Kasten's lawyer has quit representing him. This is public information.
- *Ticket Release* – Question if this has been resolved. Yes, it has. We will have blanket release on tickets and continue with signing release for RAL. Tickets will have stickers added.

Status of Surplus Property Report

none

Safety Report

- *Silver Debris* – condition of lounge car is poor. Dirty and evidence of vermin. Needs to be cleaned and KEPT CLEAN. Volunteers MUST take more responsibility in keeping it clean.

- *Trackage* – brush / scrub needs to be trimmed back around balloon. It is hitting crews. Suggestion to talk to Randy Morten and Phil Oels.
- *New Wood Shop Saw* – thanks to Bob Sims and Eugene Vicknair we now have a new DeWalt 12” radial miter saw. Unless someone knows how to use such a saw, they are not to touch it.

Public Comments

- Question about Rod McClure’s condition. Overview given. He is having very slow recovery due to heart valve damage due to infection. Working toward getting him recovered enough for surgery.
- At Ron Huey’s request, Ann Morningstar purchased a lot of shirts from our store and other museums. They are in the lounge car free for volunteers.
- Matt Shuman donated an early FRRS postcard showing early days caboose train.
- Greg Elems will be dropping brochures and trading brochures with organizations in the Reno area. Brochures sent to WRM as well.
- Thank you to Leisa Wesch for work on the member dinner and donation of \$150 toward food.

Notices

- The annual meeting and members’ dinner start at 5:30 PM today.

BREAK – 2:52 PM – 3:07 PM

Closed Session

requested by Vice-President Habeck, Director Vicknair and Director Carter – 3:08 PM – 4:17 PM

The Board heard a report on a Business Item. A committee was formed by consensus direction to develop job description and guidelines for Museum Store operations.

The Board provided consensus on an on-going personnel issue. No further reportable action taken.

Adjourn

Meeting adjourned at:	4:18 PM
Next meeting:	July 9, 2016 – 4:00 PM
Location:	WPRM Meeting Room - Portola, CA

Respectfully Submitted, Eugene Vicknair -- Secretary, FRRS