



# The Train Sheet

ISSUE 113  
May/June 2002

News from the Feather River Rail Society and the Portola Railroad Museum

## Code Corrections, Grounds Clean-Up Continue

By Eugene John Vicknair, Acting Facility Manager

A lot of work has been occurring around the facility, mainly focused on completing the city code corrections and other projects aimed at cleaning the grounds and providing better parking places.

**FRRS OFFICE CAR:** Except for some minor items, the electrical work on the Office Car was completed during the weekend of July 13-14. The next step will be completing work to create a secure files storage area. Fire detection and suppression equipment will be installed in the new file room and the McClure family has donated several filing cabinets. Eventually it is planned to create individual workspaces in the main part of the car, as suggested by several members, and to perform finish work on the west end of the car to create more usable space.

**DIESEL SHOP:** The electricians we have had working on the facility, life members, Eric and Steve Stephens, have found numerous deficiencies in the diesel shop's wiring. Eric and Steve are correcting most of these as found with the assistance of several other members. The biggest project recently concerned the elimination of hard-wired extension cords into the women's restroom and their replacement with a correct conduit line and wall plugs. The next big push in the Diesel Shop will be a complete cleaning and reorganizing of the Tool Room, Electrical Room and the workspaces. New forms of tool storage are being explored, along with ideas in tool security.

**VOLUNTEER AREA RAMP:** This item is proceeding with a great deal of work being donated by Eric and Aaron McClure, Charlie Walls, Paul Disney, Sara Eidman, Bobby Rigler, "Cowboy" Jesse, Eric Stephens and Wendy Holtz. Lumber has been donated by Sierra Pacific thanks to Andy



Entrance to the museum grounds has visually been enhanced with the clean-up efforts of the volunteers. - Frank Brehm

Anderson and by Eugene Vicknair. Thanks also to Norm Holmes, who hauled the lumber from Quincy, and Rod McClure who assisted in its storage at the museum. When completed, this will be an ADA compliant ramp with stairs and concrete walkways leading to it. The Volunteer Area Deck will also be reworked to eliminate some hazards that exist for small children.

**SHOWER CAR PLUMBING:** The new sewer hook-up is being researched by the city and will proceed once we have the go-ahead from them. Meanwhile, a big push occurred over the weekend of July 13-14 for replacing the non-compliant drain and breather lines coming from the Shower Car and the occupied out-fit car. With this work completed, we will only need to tie in a new sewer line to be in compliance with the city's directives.

**OTHER PROJECTS:** Several other items have been worked on and repaired around the facility, including the painting of the Beanery floor, repairs to the men's room, a new water heater on the shop sink and general items of clean-up. Special thanks to Marta Egan, George and Jan Breitweiser and everyone else who pitched in. Soon, the telephone outside the west end of

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**- The Train Sheet -**

News from the Feather River Rail Society and the Portola Railroad Museum  
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 Contribution Deadlines: Last Day of February, April, June, August, October and December.

**- Portola Railroad Museum -**

P.O. Box 608  
 Portola, CA 96122-0608  
 Museum: (530) 832-4131 Fax: (530) 832-1854 General Office: (530) 832-1657

The museum grounds are open to the public from 10:00 a.m. until 7:00 p.m. daily the first Saturday in March through the first Monday of November. The museum building is open from 10:00 a.m. until 5:00 p.m. daily. Train operations begin the last Saturday of May and continue through the first Monday of September. The museum grounds are closed to the public from the first Tuesday of November through the first Friday of March except for special events in which arrangements have been made in advance. If you wish to visit during the closed period it is advisable to call in advance and find out if the museum grounds will be open.

Entrance to the museum is free, although a suggested donation of \$5.00 is greatly appreciated.

*The Feather River Rail Society, a tax-exempt public benefit California corporation, is the historical society for the Western Pacific Railroad and operator of the Portola Railroad Museum in Portola, California.*

***The FRRS is not associated with the Union Pacific Railroad.***

FRRS Tax ID number is 68-0002774

Member of the Association of Railway Museums and the Tourist Railway Association, Inc.

**- FRRS Officers and Board of Directors -**

Rod McClure	President	(775) 677-9617	ram794@alpine.net
Dan Brady	Treasurer		
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Norman Holmes	Director	(530) 832-4737	mywpr@compuserve.com
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Hank Stiles	Director	(916) 363-8572	flatiron@mindspring.com
Eugene Vicknair	Secretary - Director	(530) 832-4131	EVicknair@StudioRed.com

**- FRRS Membership -**

Associate \$15.00 Historical \$22.00 Active \$30.00 Family \$35.00 Sustaining \$75.00 Life \$300.00 Family Life \$450.00  
 These are the dues for the duration of one year, with Life and Family Life being a one-time payment.

- Associate** memberships do not have a vote, receive The Train Sheet but not the Headlight and are for one person only.
- Historical** memberships receive only the Headlight, do not vote and are for one person only.
- Active** memberships receive both The Train Sheet and the Headlight, have voting rights and are for one person only.
- Family** memberships receive both The Train Sheet and the Headlight, have one vote and include all members of ones immediate family.
- Sustaining** memberships receive both The Train Sheet and the Headlight, are for a maximum of two persons with one vote each.
- Life** memberships receive both The Train Sheet and the Headlight, have voting rights and are for one person only for life.
- Family Life** memberships receive both The Train Sheet and the Headlight, are for a maximum of two people and have two votes (one per member) for life.

Send all applications, renewals and address changes to:

**Feather River Rail Society**  
**Membership Dept.**  
**P.O. Box 608**  
**Portola, CA 96122-0608**

***Web Pages of Interest***

Feather River Rail Society (Official Site) [www.wplives.org](http://www.wplives.org)

CZ Virtual Museum	<a href="http://calzephyr.railfan.net">calzephyr.railfan.net</a>	Tidewater Southern	<a href="http://www.tidewatersouthern.com">www.tidewatersouthern.com</a>
PRM	<a href="http://www.oz.net/~samh/frrs">www.oz.net/~samh/frrs</a>	WPRRHS	<a href="http://www.wprrhs.org">www.wprrhs.org</a>
SN Page	<a href="http://www.people.virginia.edu/~ggg9y">www.people.virginia.edu/~ggg9y</a>	WP Virtual Museum	<a href="http://wpmuseum.railfan.net">wpmuseum.railfan.net</a>
Tidewater Southern	<a href="http://www5.pair.com/rattene/WP/TidelIndex.htm">www5.pair.com/rattene/WP/TidelIndex.htm</a>	Western Pacific	<a href="http://www.wplives.com">www.wplives.com</a>

## PRM Master Facilities Plan

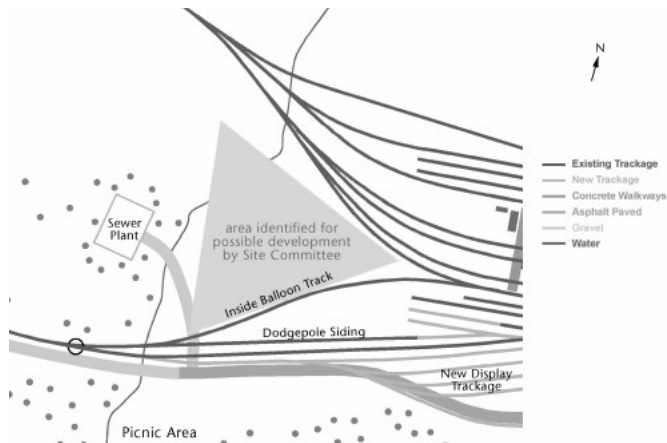
By Eugene Vicknair, Site Committee Chairman  
 Part 2, Replica Roundhouse

*In 2000, the Feather River Rail Society Board of Directors adopted a concept master facilities plan for the Portola Railroad Museum developed by the FRRS Site Committee and shaped by meetings with members, discussions with public space professionals and years of observation and experience with the PRM site.*

*In an ongoing series of articles, the details of the concept plan adopted are going to be presented and the thinking and reasons behind them explored. This will serve to inform the membership as to the improvements being planned for the site and give them a chance to comment.*

In Part 1, the problem of finding covered, protected space to display equipment in was discussed, along with a solution recommended by the Site Committee and adopted by the FRRS: a purpose-built display building west of the current parking lot. Another solution recommended by the committee and adopted by the Society entails constructing a building that will become a display in and of itself: an exact replica of a Western Pacific roundhouse.

While much of the area inside the balloon track is off-limits to heavy development, there is a triangular shaped area between the sewer plant, the main balloon track and the inside balloon track that presented the committee with some intriguing possibilities. While this location has a variety of difficult issues concerning its use (including the fact that it is lower than the main trackage and contains an oil separator that must remain unobstructed), this prime piece of museum real estate was too interesting and potentially useful to be left unexplored.



The Site Committee looked at several ideas and heard many suggestions concerning this area. While many answered several goals of the facility plan, including providing better visitor amenities and creating more visitor interest over a larger area of the facility, none seemed suited to what could be a centerpiece location for the museum, on par with the diesel shop itself.

Finally, a survey of the site indicated that it was large enough to support a substantial structure of some kind. At that point, the creation of a replica roundhouse, an old “pipe dream”

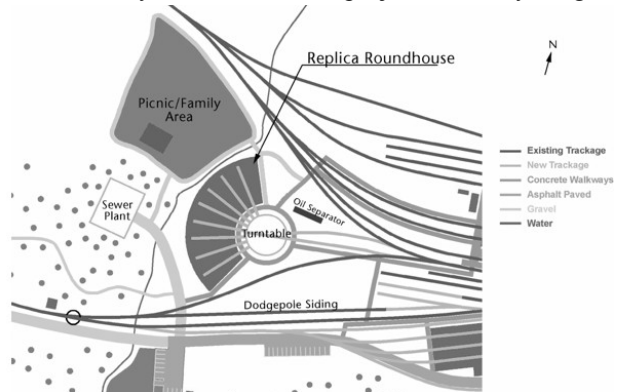
from the early days of the museum, was revived.

This idea fit perfectly into the goals of the committee, as it created a focal point for the museum’s west end, provided more space for the display and protection of equipment and created an opportunity for educating the public about a once vital and now vanished item of railroad infrastructure. Measurement of the site revealed that it would just fit a replica of the most common plan of WP roundhouse, an 8-stall style used at several locations around the system.

That this building would be recommended to be an exact replica of a WP structure (Winnemucca’s roundhouse was used as the model), and not just a “generic” roundhouse, presented its own challenges. First and foremost would be the acquisition of an appropriate turntable and the creation of a turntable pit. Turntables are not exactly items one finds lying around.

However, luck has been with the FRRS and a real Western Pacific turntable has been located in Virginia City, Nevada. This turntable is a 110’ model (identical to the turntable once located in Portola and 10’ shorter than Winnemucca’s) that was used in Oroville. It had been removed many years ago and sold to the Virginia and Truckee tourist line. Recently, the V&T sought a small diesel to supplement their steam locomotive and approached the FRRS about acquiring our remaining ex-U. S. Army 80 ton locomotive. A trade was arranged and the non-running 80 tonner was traded for the Oroville turntable.

Obviously, the roundhouse project is a very long-term



plan. However, with a real turntable now in the care of the FRRS, it realistically within our reach. Current thinking is that a turntable pit would be constructed first, and then the area back-filled to bring it to the level of the surrounding trackage, drastically simplifying the task of creating an operational turntable.

When completed, the Roundhouse, along with the Diesel Shop, will provide a unique glimpse of Portola in two eras, and present a recreated railroad experience that few museums will be able to match.

*As work progresses, plans become more detailed and more discussions are held with the Union Pacific and the City of Portola concerning issues raised by these improvements, changes will occur. But the ultimate goal will remain to provide an authentic and enjoyable experience for the volunteer and the visitor while serving our mission of protecting, presenting and preserving the history of the Western Pacific and its people.*

## Roadmaster Report

By Rod McClure

The last few months have been very busy for the MofW department. We have replaced upwards of 65 ties on the balloon along with assorted joint bars and gauge rods. We have about 35 more ties to replace and a dozen or so joint bars and gauge rods. After the balloon is done, we will be bringing in a car or two of ballast to dump and spread on the entire balloon so it can be tamped and leveled. This will ensure derailment free operation for some time and a much smoother ride. A work weekend will be announced shortly to finish the work on the balloon track and our "track gang" looks forward to meeting some of you who are available to assist.

The tamper arrived on property within minutes of the conclusion of our last Board meeting. Doug Morgan hauled it from Yreka, CA with our trailer. After Alan Hirasawa gave it some TLC it runs quite well and it is a great tool to use.

My crew has replaced the head ties on the 7 Rail switch which were infested with termites and also we replaced the switch stand itself due to a broken casting which caused the points to be loose in both directions. It was quite the nasty job but was done in 2 days. We replaced a bent throw rod on the East 3 Rail switch and re-spiked the stand, which was not secure. We will replace the East 3 Rail switch stand with a "flop-over" style stand that will allow it to be run through without.



The frog on the Rip Lead switch was noted as cracked in two critical locations and required immediate replacement. The cracks were on the guard portion of the frog which, had it broken, would likely have allowed a wheel to climb the point and derail. Upon removing the frog, we had to replace seven rotten switch ties which were ties in name only. The frog which we put in has a "dip" in it and will have to be changed out with another one soon, but is safe to operate on. We finished the loading ramp track switch by installing point bars and a switch stand, spiking and gauging the track.

We have begun the task of moving all the material involved with the MofW department to its new home inside the balloon track. We are creating a "lay-down" yard for all the rail, switch parts, spikes, bars, and other numerous items that are used

to build and maintain track. These materials will be organized for ease in locating them when needed. This is a huge task and will take some time but the next time you are at the museum we encourage you to come out and take a look!



The area between 7 Rail and the main line is now cleaned out with the exception of moving the weed burner. After a small amount of additional grading, construction of the new 8 Rail and completion of Dodgepole Siding will commence. This will give us about 15 car lengths of new storage we need and a place for "meets" during caboose train operations.



As Roadmaster, I realize we could not have completed nearly as much as we have without the constant and never failing help of my crew. My heartfelt thanks goes to my wife Gail, my sons Aaron and Eric, my adopted kids Charlie Walls and Sara Eidman and of course Steve Habeck and Frank Brehm. Eugene Vicknair, Alan Hirasawa, Chris Peakes, Charlie Spikes, Paul Disney, Greg Elems, Matt Elems, David Elems, Dave Foster, Ed Wagner, Danny Holzman were of great help as well. And a special thanks to Marta Egan for making sure the crew receives a meal when the time comes to "go to beans".

If any of you are interested in helping please contact me by e-mail at: [RAM794@alpine.net](mailto:RAM794@alpine.net)

## CMO Report

By Hank Stiles

The operating season is up and running and so are the in service locomotives. A new member of the fleet this year for the first time in many years is the WP 2001. This locomotive has been out of service for several years for painting, then in Woodland for repairs for Railfair at California State Railroad Museum. Now it is back in Portola and we are making good use of it. The others are doing their job as intended, rental service, operating the caboose train and doing the yard work that needs to be done at any railroad.

Money is tight this year, we did a lot of work recently on locomotives and the car fleet and used up money that we had saved from the last couple of years. We are recovering monetarily since the operating season has progressed with donations and rental income. We have received a lot of positive feedback from members, the general public and even the Union Pacific Railroad on the work we did on our equipment.

This shows us that we are on the right track, we are a museum what else should we be doing with our equipment but preserving it for history and our own enjoyment? We are applying for some grants so we can restore more of our equipment. This is new to us so it may take some time to develop this talent, so the sooner we start the sooner we get results.

There are two things that you as a member can do to help us in our mission. I have trouble putting one ahead of the other, as they are both so important to our success. One is to volunteer your time at the museum. Every hour our members contribute to our effort is an hour of work that we do not have to pay for. So you see no matter what your talents are you can make a contribution in a very real sense to our mission.

The other is supporting our fundraising campaign. If you did not receive your letter asking for your support please contact the museum for a copy and make the most generous tax-deductible donation you can. This will support a variety of programs and projects, including educational programs for adults and children along with restoration and operating expenses.

I wish to thank those of you that have already sent in your most appreciated donations and also those that have taken the time to come to the museum and help.

See you in Portola!

## Membership Meeting Minutes

June 1, 2002

Director Vicknair called the meeting to order at 8:16 p.m. The following members were present: Dave Anderson, Julie Anderson, Lew Barnard, Frank Brehm, Jan Breitwieser, Kerry Cochran, Marta Egan, Gary Hall, Alan Hirasawa, Samuel Herschbein, Barbara Holmes, Norm Holmes, Clyde Lippincott, Linda Lippincott, Gail McClure, Rod McClure, Judy McGrath, Jack Palmer, Ed Powell, Hank Stiles, Alan Turner, Eugene Vicknair.

### ELECTION REPORTING:

Jan Breitwieser stated that 955 members were mailed ballots, 11 of which were undeliverable. Envelopes containing ballots were returned by 418 members. She thanked Marta Egan, Debbie Lieblad,

Norm and Barbara Holmes and Ken and Missy Iverson for their assistance with preparation and mailing of the ballots.

Envelopes containing ballots were returned by 418 members. Votes from 78 members were disqualified because they did not meet one or more of the qualifying criteria. The votes were read, recorded and totaled May 31, 2002 in the presence of Leslie Tigan (Portola City Clerk), Christy Lieblad, Michelle Howell, Gary Hall, Marta Egan, Debbie Lieblad and Jan Breitwieser. Judy McGrath was present but did not participate in the election counting process. The results of the election were, by total number of votes, as follows:

Steve Habeck 279, Hank Stiles 274, Frank Brehm 251, Andy Anderson 221, Gail McClure 219, Judy McGrath 182.

Motion #02-06-01-GMM - Acceptance of the election results as presented. Motion made by Rod McClure, seconded by Sam Herschbein. All present voted in favor - motion carried.

Announcement was made at this time that officers were to be elected/seated at the July 13th Board of Director's meeting.

### GOOD OF THE ORDER:

Question was raised by Clyde Lippincott regarding rails and track next to the main museum parking lot was for. Rod McClure, Roadmaster and Eugene Vicknair, Interim Facilities Manager advised these materials were for a future planned display track to run through a portion of the parking lot as detailed in the Facilities Master Plan.

Mr. Lippincott asked what the caretaker's duties were in general and with regard to bums specifically. Marta Egan reported that she had spoken with Ken Roller, Caretaker about making certain equipment was properly secured and to watch for suspicious activity.

Sam Herschbein suggested that signage be posted on perimeter of property stating "Caretaker on Grounds. Call 911 if emergency" to discourage their presence on property. Mr. Vicknair indicated this was being addressed as part of an Emergency Response Plan under development.

Gary Hall advised he would like to see a focus on improvement in member facilities. He encouraged members to be vocal regarding Society issues. Frank Brehm agreed we need to encourage volunteers to speak up and participate.

Mr. Lippincott stated he had seen a decline in members present at the facility over the years and that they need to be encouraged to participate—most seem to really enjoy the "hands-on" experience. He also personally thanked Norm Holmes for starting the museum years ago.

Mr. Vicknair said that Facilities improvement falls under his venue and would appreciate the presence and participation of volunteers. He spoke of museum projects in general and code compliance issues specifically. Access issues regarding guests was discussed and it was generally agreed they will need to be addressed in the near future for several reasons including ADA compliance.

Eugene Vicknair also discussed on going fundraising efforts. He reminded all that this will continue to be an issue so that the museum can continue projects including facilities improvement, restorations and the WP Hospital Project.

Several of the membership questioned at what stage the hospital project is at. Eugene Vicknair and Gail McClure advised that clean up is underway with approximately 60% of the first level cleared of debris and trash. Several medical artifacts have been discovered and secured. Once clean up is complete, a structural engineer and architect or space designer will be brought in to determine the condition of the building and scope of the project.

### ADJOURN:

Motion to adjourn made by Clyde Lippincott, seconded by Sam Herschbein. All present voted in favor—motion carried.

Respectively Submitted

Gail A. McClure

## Archives Cataloging Continues

By John Walker

It has been some time since I've reported on our work on the museum's archives. Unfortunately, a death in my family prevented me from getting much work done last summer. You always think you'll be ready for such an eventuality-but you never really are. It does serve to remind all of us how important it is to make arrangements for the disposition of certain items in our collections. If you would like to donate something to the museum in the future, please contact me and I will get some forms mailed off to you. It is also important to discuss this with your family and make sure they understand your desires. All too often we have seen a great collection spread to the winds or worse, carelessly sent to the dump.

Well, a new season is well underway and work has begun again on the archives. I'm proud to announce that our collection survived the winter with no damage and new donations continue to come in. Special thanks go to Mr. Bob Rathbun of Paradise for his donation of almost 2,000 original color slides taken in the early 1970's around Oroville and the lower canyon.

Sorting continues on lots of items. The donation by Simplot of a 60 foot reefer car last year will help considerably as we plan to use this car for mechanical related items (operating and repair manuals, drawings, etc) and bulk storage of surplus and hardware items which are not currently out on display. But in order to use this car effectively, we need some 96 feet of shelving. If you know of a company with some surplus metal shelving or know where we can find a great deal, please contact me. In the meantime, we are soliciting donations. The popular "Gorilla" brand of adjustable shelving (found at Sam's Club and other warehouse stores) cost \$50.00 to \$60.00 for a three-foot section. We need eight to ten units just to fill one corner of the car. If you would like to purchase a section or go halves with someone else, please contact me or send a check to the museum marked "Archives Shelving" and we will put the money specifically to this effort. This would be a great investment in the museum and we certainly could use the help.

We have a great collection of magazines and do not need any more Model Railroaders, Model Railroad Craftsman, Trains, Pacific Rail News, Railfan and Railroad or Mainline Modeler magazines at this time (unless you have the really early issues). If you're looking to clear out part of your collection we could use CTC Board and X2200 South magazines. We are also building up quite a video collection. If you need to thin out your collection, we are also accepting these. A nice color TV and four VCR's were recently donated to the museum and we are working on setting these up for viewing.

I know I've promised this in the past, but I really do plan to post a list of what we have and what we need soon. Please bear with me while we continue to sort through things and get them organized. I'm usually at the museum every other weekend through the summer so feel free to come up and pitch in. Portola is a great place to get away from the summer heat and enjoy trains!

And finally, we get many requests for information on fam-

ily members who once worked for the railroad. Unfortunately, we do not have the railroad's personnel records. All of the information that we have on employees is occasional union grievances, seniority lists or some mention in the railroad's "Milepost" employee magazine. We hope to some day develop a database of all WP/SN/TS employees but it will take a lot of time and work.

## New in the Gift Shop

By John Walker

Cedco has produced an all color Western Pacific calendar for 2003. The large format calendar features pictures of WP FT's in their "as delivered" paint scheme and several silver and orange versions. Our very own 805A is featured on the cover and the 921 is shown in the green paint scheme leading the Milpitas Turn over Altamont. Overall it is a very nice calendar with lots of room for notes in the daily blocks.

The gift shop will be stocking the calendar, which is now shipping. Help support the preservation of these locomotives at your museum by ordering your calendar from the gift shop. The retail price is \$12.99 and \$2.00 should handle domestic first class postage.

## Win \$2000.00

That's right you be be the big winner in the FRRS raffle. Only 400 tickets to be sold at a price of \$20.00 per ticket and the winner gets \$2,000.00. The drawing will be held on 9/22/02. You need not be present to win.

If you would like to purchase a ticket please mail your check to FRRS, P.O. Box 608, Portola Ca 96122 and indicate Op. Drawing on it. We will return your stub to you.

## Golf Tournament Slated

By Marta Egan

Are you a golfer? Not a golfer but enjoy watching the game? If so please come join us for a fun filled day of golf at the historic Feather River Inn on September 22, 2002.

Tee time is 11:00 am with cocktails being served at 5:00 p.m. followed by dinner at 6:00 p.m.

The tournament will be an 18 Hole 4 person scramble. Entry fee is \$35 per person and if you would like to include dinner the cost is \$60. Dinner for a golfer's non-playing guest is \$32. Walking Cart and Power Carts are not included in the above prices.

For those non-golfers among us who would still like to attend the dinner and support the Society the cost is \$35.00. There will also be a Silent Auction.

Please call Museum, 530-832-4131 for an entry form for golf or a reservation for dinner only.

Deadline for both is September 13, 2002

Please come and support your Museum in keeping the Western Pacific alive!

## Code Corrections, Grounds Clean-Up

*continued from page 1*

the diesel shop should sport a blue light and emergency signs.

Also, the new equipment informational signs are showing up around the museum. The Silver Hostel and UP 105 became the first items of rolling stock to have signs. Thanks to Mary Ann Vicknair, Wendy Holtz, Eric Stephens and Frank Brehm for their help on this project.

Finally, our Roadmaster, Rod McClure, has been orchestrating a massive clean-up effort of the museum grounds. The Wheel Garden and associated parts field have seen a big change with useless and damaged items being disposed of and the area reorganized. The assorted parts along the rip tracks at the east end of the museum have also been cleaned up and removed and that area will soon sport new surface material to make a parking area for volunteers. The main parking lot's accessible spaces have also received some new surface material and leveling and will see more work in the coming weeks.

While it has been a lot of hard work, it is paying off. Both members and visitors are commenting that the museum grounds are looking better than they ever have. As we ramp up into the first phases of the facilities improvement plan and the building of new display tracks, a solid foundation for a clean and functional museum is steadily being laid.

Thank you to everyone who has helped out!

## PRM Gift Registry

By Eugene Vicknair

Upon looking around the museum recently, I realized that our locomotives, cars and even the facility itself and the railroads of the Western Pacific family have seen many birthdays, anniversaries and other special events come and go. However, something was always missing.... PRESENTS!

If you would like to give a gift, please find something on the registry in your price range and purchase it for the FRRS. Then, you are invited to bring it to the museum and present it yourself or, if you are unable, we can help arrange shipping. And, if you can't decide what would be a good present, gift certificates of any amount are always welcome. Just send the gift certificate to the museum, care of Eugene Vicknair, Facility Manager.

The gifts listed in the current registry are:

*1 – Table Saw capable of handling stock up to 4" thick*

*1 – Floor standing or work bench mounted Drill Press*

*1 – Radial Arm saw with a minimum 14" throw*

*1 – Router/Shaper Table with Router*

*2 – Vertical Belt Sanders*

*3 – 3 or 4 drawer Filing Cabinets*

*"Gorilla" Racking (this is the type of shelving system used in warehouse stores such as Home Depot and Costco)*

*2 sets of Sockets with Socket Drivers, 1/2" and 3/4" drive*

*2 sets of Adjustable "Crescent" Wrenches*

Of course, since the FRRS is a non-profit organization, any gifts given are tax-deductible. Just send or bring a copy of the receipt and a thank you letter will be provided. All those who bring gifts will be recognized in the Train Sheet.

If you have any questions about the gift registry, or have a special gift you are thinking of giving, please contact the FRRS Facility Manager, Eugene Vicknair via e-mail at [tsry@aol.com](mailto:tsry@aol.com) or drop a letter to the museum.

## Board Meeting Minutes

May 4, 2002 6 p.m.

President Anderson called the meeting to order at 6:00 p.m. The following directors were present: Andy Anderson, Frank Brehm, Jan Breitwieser, Pat Brimmer, Kerry Cochran, Steve Habeck, Norm Holmes, Hank Stiles, Eugene Vicknair.

Visitors present: Dan Brady, Marta Egan, Rod McClure, Gail McClure, Judy McGrath, Jack Palmer, Alan Turner, John Walker.

### CORRESPONDENCE:

Director Vicknair informed the Board he had spoken to several members who called regarding the Zephyr Project and had very complimentary things to say about the museum in general, and specifically regarding the progress with restorations. One member indicated his excitement at seeing the Society represented again this year at Truckee.

### CONSENT AGENDA:

Minutes – Approval of the minutes of the regular meeting held April 6, 2002.

Financial Reports – Profit & Loss report for the period Jan.-Apr. 2002.

Agenda Policy – Approval of proposed Agenda Policy distributed at April BOD meeting.

A & D Committee Report – Acceptance of committee findings on Sulzer locomotives.

Section 8 Housing Issues – Acceptance of report of finding authorized at April meeting.

Director Cochran advised he had several questions from the last meeting as Directors who were absent did not have some of the reports to review. He mentioned the updated code correction list and findings of the Member Misconduct Committee were of specific concern as it would be difficult to approve the minutes without that background. Alan Turner stated that Board members who did not attend the meeting do not vote to approve the minutes from that meeting. Only those present at the meeting know if the minutes are accurate or need to be corrected or amended. Director Vicknair said he would provide copies of the reports in question to Directors who were not present at the April meeting.

Director Cochran indicated that he had an additional question regarding a recommendation of the A&D Committee regarding deacquisition of SP 1215. He questioned if the restricted donations received for restoration of that locomotive had been considered. Rod McClure, Chairman of the A&D Committee, advised this issue was considered and the Board would have to decide if and when the time comes to act on deacquisition if donors would be offered their money back or what the disposition of those monies would be.

Director Cochran stated that per the minutes there was talk of the annual membership meeting committee. He requested they think about the Glad Hand Award in their plans. President Anderson said he was asked who selects the recipient of that award. Director Cochran stated previous recipients make that selection.

President Anderson advised the Board that Marta Egan, President's Representative, spoke with representatives of the housing authority regarding Section 8 concerns expressed at previous meetings. Ms. Egan reported she had spoken with Sandra Grimes, Ken Roller's case officer. She said there is nothing in their rules and regulations requiring Mr. Roller pay his share of the stated rent and that volunteering

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in lieu of rent was not an issue. Ms. Egan went on to comment that removal of Mr. Roller from the premises might not be a good business decision at this time unless there was a designated replacement for him. She felt it unlikely that there was anyone else locally who would be willing to open/close daily.

Mr. McClure asked that the findings of the A&D Committee be removed from the consent agenda for report later in the meeting.

Director Holmes advised that no financial report had been presented for review from the board and he was not comfortable addressing the item under the consent agenda as a result. Director Vicknair advised that the Financial Report would also be removed from the consent agenda and would be addressed later in the meeting.

Motion # 02-05-01

Motion to approve consent agenda, with the exception of the Financial and A&D Committee Reports to be addressed later in the meeting. Made by Director Holmes, second by Director Vicknair. All Directors present in favor. Motion carried.

### OLD BUSINESS:

#### REPORT OF DIESEL SHOP SPECIAL COMMITTEE:

Director Vicknair passed out a diagram of recommended changes/upgrades to the diesel shop. He stated that he, Director Breitwieser, and John Walker looked at a number of issues with regard to that portion of the facility. The committee is recommending reconfiguration of the diesel shop as follows:

Phase I – Moving gift shop into the Beanery. Director Breitwieser would direct this phase including clean up and painting. As part of this process, they reconsidered the plan previously presented by Irene Hardister for a restaurant in the Beanery. It was decided that although the idea was exciting, the logistical and monetary issues presented were not something the Society was in a position to address. The current gift shop area could be utilized for a crew lounge and office space for Marta Egan.

Phase II – New informational displays and visitor welcoming area. Mr. Walker would direct this phase and would include new, better organized entrance area with display panels between the two house tracks inside the shop facility. They also recommend that track #1 be utilized for low rise equipment (such as handcars or speeders) and that track #2 house tall equipment set up for visitors to walk-thru.

Phase III – Area of existing gift shop, current restrooms, display area and hallway between them be investigated for demolition and reconfiguration as ADA compliant restrooms. Director Vicknair would spearhead this phase.

Timelines: Phase I to be pursued immediately, Phase II to be pursued toward the end of the operating season, and Phase III would be 2-3 years out.

### FUNDING:

Requesting budget authorization not to exceed \$750 to be added to the existing facilities budget for pursuit.

President Anderson expressed two specific concerns: He questioned if the plan was to utilize volunteer help and if this would draw away from volunteers to address code compliance issues. Director Vicknair stated that Director Breitwieser would be handling the gift shop movement with volunteers. President Anderson indicated that code compliance was the priority. Director Vicknair agreed and advised that the movement of the gift shop could be held off until after this has been taken care of.

Judy McGrath questioned how many people would be working

in the gift shop/Beanery to watch for shoplifting. President Anderson indicated that one of the reasons for combining those operations was that it would take less manpower to operate both.

Director Holmes stated he was concerned about loss of meeting space. President Anderson and Director Breitwieser both said that the space utilization was manageable. Director Vicknair also said that because permanent changes were not being made, the shift back to the original configuration would be easy to accomplish.

Director Brimmer advised before he would vote in the affirmative, he would like to see a detailed diagram of what the gift shop/beanery would look like. He stated due to the short timeframe to review the issue, he would suggest it be tabled until the next meeting. Director Breitwieser said she did not feel that lack of diagram should delay the action, she would be willing to provide the requested information, and that the committee would be shifting the plan details as they go along to make it workable.

Director Cochran asked if thought had been given to where the model railroad would go as this work progresses. Director Breitwieser said that for now, it will remain where it is. Director Cochran asked about future plans for it. Director Vicknair indicated that several ideas had been discussed including temporary relocation to the current gift shop area or into the current display room. Evaluation of space use would have to come once the changes were implemented.

President Anderson asked if the Board would be amenable to accepting the concept of the proposed changes provided a diagram of the gift shop/beanery be submitted. Director Brimmer stated that he did not see the sense in voting on the concept as no work would be conducted prior to the next Board meeting.

Motion 02-05-02

Motion to table the proposed changes to the diesel shop as proposed by the Diesel Shop Special Committee until the June meeting. Motion made by Director Cochran, seconded by Director Brimmer. All Directors present voted in favor except Director Stiles who voted against. Motion carried.

### FACILITY REPORT AND BUDGET INCREASE REQUEST:

Director Vicknair advised that as the previous agenda item was tabled, the budget increase request would be tabled until the next meeting. He further advised that additional code corrections have been resolved. A non-compliant light outside of gift shop has had the wiring removed. There is a strong possibility there will be two electricians at the facility over the Memorial Day Weekend to correct wiring in the Office car and remaining electrical issues. Plans are also to build the required ramp to the deck pending confirmation of plan approval by Michael Yarmey/City Building inspector. President Anderson has advised that most of the wood required for this has been gathered. Director Vicknair is also awaiting confirmation the City has inspected/approved the corrections to the gas line at which time required compliant conduit will be installed. President Anderson reported the City has been unable to locate the sewer line on property. He further advised that per the City Administrator, the Society should not be responsible for the cost of location of same. Director Vicknair said that he had also spoken with Rod McClure and Marta Egan regarding safety improvements. He has begun to investigate a number of the issues brought up including facilities based concerns and signage. Director Breitwieser asked if the electricians are volunteers. Director Vicknair indicated that we covered their expenses only during their previous visit and that issue had not been brought up regarding this trip.

### A&D COMMITTEE REPORT:



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Moved from Consent Agenda: Rod McClure advised that the A&D Committee discussed the acquisition of the Sulzer Engines as presented at the April Board meeting. The unanimous vote was no. It was suggested the Society provide any assistance we are able to finding a new home for them. Director Holmes indicated it may be a moot point as he has not heard back from the individual who originally contacted him regarding this issue. Mr. McClure indicated there may be a pending offer for the Milwaukee U25B and he hopes to have additional information at the next meeting.

### ROADMASTER'S REPORT:

Moved from Department Reports: Rod McClure advised that a track work weekend was held 04/27-28/02. Almost 50 ties, 15 gauge rods, and 13 broken joint bars were replaced. A complete bucket of tie anchors was also installed. There are roughly 35 additional ties to be replaced in the balloon track along with additional assorted broken/worn out items. There were 14 volunteers Saturday and 16 on Sunday. Five of those volunteers became new members, including one new life member. Mr. McClure stated that he was disappointed it seemed the same people participated as the last work weekend and he was hoping to see individuals from different departments out to help drive spikes next time. Mr. McClure also advised that the tamper should arrive in the next week or so. New batteries have been purchased for the burro and truck cranes—both are currently in service. Mr. McClure stated he worked out a trade with the scrappers contracted to remove the tracks for the UP in the Portola yard. He cleared the trade with President Anderson prior to finalizing the deal. In exchange for one of the Society's spare motor cars, we received 10 switch frogs (approximate value: \$1,000 each), six pairs of switch points including four nearly new (approximate value: \$400 each or \$800 per pair), eight stock rails with point guards (approximately \$100 each), three or four switch stands (approximately \$500 each), a variety of miscellaneous switch parts, and 40 grade #1 brand new ties. Total approximate value of track material: \$17,200. Director Holmes indicated that the motor car traded was a donation from the UP and worth approximately \$500 at the time of donation. Mr. McClure informed the Board that the Museum has been placed on the donation list for Cashman Equipment, the Caterpillar dealer for the State of Nevada. He also advised that the KTEH TV auction was held last week and he will check to see what the two Rent-a-Locomotive sessions donated auctioned for.

### FUNDRAISING REPORT AND BUDGET REQUEST:

Gail McClure reported that the Funding Committee met on 04/07/02 to discuss several fundraising issues including a direct mail campaign, suggested donation from visitors, and ticket cost for train rides. She advised that Director Vicknair has been the lead on the design of the mailer with input from the committee. It was the recommendation of the committee to split the mailing into four waves thereby spreading the cost over a longer period of time and would include a pre-printed, pre-paid remittance envelope to encourage return of donations. Initial cost estimates are approximately \$1,800 per wave and the majority of which is postage. Director Stiles indicated we would only be responsible for the cost of the return postage on those envelopes return. Dan Brady said it would be well worth paying the cost for business reply mail for anyone willing to send us a donation check. Director Cochran asked if thought had been given to having this process become self-sustaining as the first return wave starts coming back. Ms. McClure indicated that this was one of the reasons the committee was recommending the mailing be done in waves. Director Cochran questioned if the Board was being asked to do something with the proposed mailing and budget. Ms. McClure responded that the committee was looking for approval to proceed as finances are a big issue right now. She indicated that Director Vicknair had done a very good, professional job with the layout and it

should generate financial support. President Anderson asked Mr. Brady, Treasurer if the funds were available. Mr. Brady indicated that we cannot afford not to pursue this as we need to generate revenue. Director Stiles stated he would front or loan the money to get this process moving. It was decided that the legal issues involved with such an agreement would be prohibitive. Judy McGrath questioned the inclusion of the turntable in a map on the proposed mailer. Director Vicknair indicated that this was part of a graphic of the approved Master Plan. Ms. McGrath stated that permission would have to be obtained to dig for that improvement. Director Vicknair said that this fundraising is for general purposes and is not tied to specific projects. She asked what would happen if someone returned a donation requesting that it be tied to that specific project. Committee members indicated that such requests would be honored unless we discover it could not be, in which case the donor would be contacted and advised that the project was not feasible.

### Motion 02-05-03

Motion to accept proposal of the Funding Committee to move forward with direct mail fundraising campaign with source of funding to be provided from budgetary line item 67010-Advertising. Motion made by Director Brehm, seconded by Director Breitwieser. All Directors present voted in favor. Motion carried.

Ms. McClure advised that the Committee had reviewed the suggested entry donation. It is currently \$2 and the Committee recommended Board action raising this to \$5. The Committee also reviewed the cost for train ride tickets and recommended the Board raise this fee to \$5 for an individual and \$12 for a family. The Committee reviewed a fare verification system and was recommending wristbands that would make visual identification of payment very easy.

Director Cochran indicated that he was glad this issue was brought up as this was something he was planning on discussing as part of the Operating Department report. Director Breitwieser stated that the Committee had also discussed potential changes to the membership dues structure.

### Motion 02-05-04

Motion to raise suggested donation to museum for entrance to \$5. Motion made by Director Cochran, seconded by Director Stiles. All Directors present voted in favor. Motion carried.

### Motion 02-05-05

Motion to raise train ride fees to \$5 per individual and \$12 per family for an all day ticket. Motion made by Director Cochran, seconded by Director Vicknair. All Directors present voted in favor, with the exception of Directors Brimmer, Holmes and Stiles who voted against. Motion carried.

Judy McGrath questioned if "family" was still defined as two parents and one child. Director Stiles indicated that family would be parents and children. He also questioned if the proposed rate was too high. Director Vicknair asked if there were more tickets were sold on average to individuals than families. Directors Stiles and Brimmer both advised more tickets sold to families. Director Holmes asked if tickets would still be sold or if just wristbands would be. Ms. McClure indicated wristbands would replace tickets. Alan Turner questioned what the cost to run the trains is. Director Stiles indicated that fuel/wear and tear runs approximately \$100 per day at a minimum. Director Cochran reminded the Board that crew lunches much also be considered and would run

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approximately \$25 per day per weekend. Ms. McClure indicated that the Committee is of the opinion that membership dues and levels need to be evaluated. Based on information tracked down by Director Vicknair and discussions with other groups indications are that membership dues are too low and the membership structure is complex. She indicated that the Committee will be looking at this and making recommendations to the Board at a future meeting. Director Stiles indicated that John Walker may have information regarding this also. Director Cochran asked if the Membership Committee would be consulted as there has been strong opposition to raising the dues. Ms. McClure said this would definitely need to be done in conjunction with the Membership Committee. Marta Egan advised the Board that the Committee was excited to discover we had a huge list of names from the guest register until it was discovered there are no addresses. A new format has been created that includes the request for this information and these names will now be included in the mailing list. Ms. McClure advised that she had attempted to track down addresses through the internet, however a random sampling of names indicate that the success of locating this information is less than 5%.

### NEW BUSINESS:

#### OPERATING DEPARTMENT BUDGET:

President Anderson asked if questions regarding the operating budget had been addressed in previous discussions. Director Cochran advised it had not and he would like clarification from the Board and/or Treasurer if budget authorization meant he would not need to obtain additional permission to spend those monies as there are several items the department will require prior to the start of operations at the end of the month. Dan Brady, Treasurer asked that before any significant spending occurs it is either Susan Scarlett, Bookkeeper, or he be contacted. Director Cochran informed the Board that all of the batteries for the radios need to be replaced as none are holding a charge. He further advised that two batteries and three radios are missing. The anticipated cost to replace these all batteries is \$900. Director Brimmer asked if this would be something addressed by the purchase order system. Director Cochran stated that he wants to be clear that he can replace these required items immediately. Director Stiles indicated that the proposed purchase order system and past policy both indicate that if more than \$100 was to be spent, treasurer needed to be consulted to make certain that the cash was there to cover the expenditure. Director Habeck indicated that the radios used are of two types and the HT-1000s seem to be the batteries in the worst condition. Director Cochran agreed. He also reminded the Board that many members bring their own resources. Marta Egan recommended Director Cochran get with Mr. Brady after the meeting to work out the details and President Anderson agreed. Director Cochran further advised that lunch has always been provided in the past for the crews, and a refrigerator has been kept supplied with soda and water. He questioned if it was planned to continue to provide these items to the volunteers and stated that these costs were not included in the budget. These services had previously been provided by the operators of the Beanery and were now either provided by the Portola Frosty or Steffanic's Red and White. Director Breitwieser indicated she has a hot dog machine and can't imagine this could not be provided. Director Brehm asked if lunch would start being supplied for work weekends. He advised the Board he has participated in three work weekends where providing lunch and dinner for the volunteers had cost him a few hundred dollars out of pocket. He also stated he was aware Rod and Gail McClure are out several hundred dollars as well. Director Habeck indicated that the biggest problem in the past has been someone to man the Beanery. Director Brimmer indicated that there must be someone with a food service handler's license to provide food. Director Stiles and President Anderson indicated that if the food is being sold to the public it is required, if giving food to volunteers

it is not necessary per the Health Department. Director Brimmer indicated he had been told differently. Director Cochran said the logistics behind obtaining food from off premises was difficult as crews did not have time to get their meals, eat, and be prepared to be back on duty within the 30 minutes scheduled. Director Brimmer indicated he was always glad to have the bottled water available due to the age of the facility and concerns over the quality of the tap water. He stated that had spoken last year with the City Administrator who made arrangements to have the water tested and it was discovered the quality is fine. Director Cochran advised the Board he would proceed with the understanding that lunch would continue to be covered and he would speak with Mr. Brady after the meeting regarding funding for the batteries.

#### BOARD MEETING PROCESS/ACCESS BY DIRECTORS TO BOARD MEETINGS:

Director Cochran brought up this issue as a complaint. He stated there have been several Directors who have been left out of various Board meetings due to lack of telephonic connection allowing them to participate. He believes these facilities need to be made available and that the members who participate are not of the opinion the museum has to pay for this service. He asked that the Directors be given the opportunity to participate even if the individual has to pay for the call themselves and that it is a disservice to the Board and to the Directors who have been elected to represent the membership if not physically able to be present. President Anderson asked how the organization is to afford the cost. Director Cochran said that the Director absent would pay for the call. Director Cochran indicated services are available through MCI that allow him to add people to a conference call. Director Brehm indicated that the Society would have to purchase the appropriate equipment. Director Cochran stated that he is not suggesting that equipment be purchased immediately, but rather that it be looked into and addressed. He also stated that it has been suggested there was no phone service available in the facilities currently used for meeting and he feels that is not the case as it has been done before. The equipment was provided by the City Administrator and is no longer available. Director Vicknair advised that he believes he may have access to contacts with Polycom, a leading manufacturer of teleconferencing equipment. He will check to see if he can get a system donated that will connect through a regular phone line and will work in conjunction with the MCI call-in feature or another like it. President Anderson asked that Director Vicknair research this issue and provide a report at the next Board meeting. Director Cochran advised this would be fine. Director Stiles pointed out that the By-laws say that these accommodations may be done, not that it must be done. Rod McClure stated he would see if he could make arrangements to borrow a system from the UP Portola terminal.

#### TRUCKEE RAILROAD DAYS:

Director Vicknair advised had hoped to have the contract for Truckee Railroad Days available for Board review at this meeting, but was not able to obtain it in time. He stated that contrary to rumors, the event is on and will be held. One major change this year is that they will be opening the venue Friday for school age children to learn about railroad history. Another change is that Amtrak has signed on to provide a display train and will be promoting the event. Highlights of the report presented to the Board include no expenses to the FRRS for participation as Truckee will cover lodging for volunteers and security. The Union Pacific was thrilled with the FRRS participation last year and there should be no problem with our participation again this year. The body shop who was to provide painting of the SD-9 is still willing to honor the agreement to paint it in Black Widow colors provided the FRRS does all the preparation work. Truckee may be willing to participate in the prep work as they are excited about having a Black Widow unit present.

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Truckee Railroad Days is scheduled to be held September 6-8, 2002. Director Cochran reminded the Board that the free train ride tickets provided to visitors were designed to try and obtain information regarding how valuable our presence was last year and wanted to know if mechanisms were in place to track the response. Rod McClure advised that crew/train would have to leave September 3, 2002 and return September 11, 2002. He and Director Habeck would be the only crew on the train. Jack Palmer asked if it would be possible to arrange with UP to allow some of volunteers who are not employees to accompany the train. Mr. McClure advised that the Union Pacific has already voiced their opinion on this and the answer was no. Mr. McClure also advised that it was important to coordinate with the individuals involved with the RAL program to ensure there are no conflicts.

### RISK MANAGEMENT:

Marta Egan advised that she had walked around the property looking to identify issues with regard to risk management. She contacted our insurance agent, Mike Deeble. He advised we have liability coverage in the amount of \$2 million per occurrence, D&O insurance coverage in the amount of \$1 million per occurrence, property (shop) coverage in the amount of \$320,000, contents coverage in the amount of \$600,000 with \$5,000 deductible. The annual cost for insurance is approximately \$15,000. Ms. Egan asked Mr. Deeble what the organization could do to best protect itself. He advised not having the facility open unless staff on site, plenty of signage, not allowing people on the equipment. When advised that allowing people is part of the experience we offer, he advised signage is the best defense. Ms. Egan also recommended that the outside phone be left open with notification that it is to be used for 911 Emergency calls only.

### PURCHASE ORDER POLICY:

Director Cochran indicated that the new purchase order policy had been released, and he is aware that this was one of Marta Egan's duties. He was concerned about the fact that there is a policy enacted as of this meeting that the Board has not had the opportunity to review. He also pointed out that the Board has taken the position that issues such as these would be presented at one meeting and acted upon at the next. Director Brehm advised that he has expenses that are set such as postage. Ms. McClure suggested situations such as this could be covered by a blanket PO. Director Vicknair suggested that the Board live with the new policy for one month and bring questions for clarification or recommendation for change at the next meeting. Director Holmes stated that he felt the procedure was cumbersome. It was pointed out that purchase orders would only be required for purchases over \$100. A blank master of the purchase order was included in the proposed policy and copies can be made for use.

### Motion 02-05-06

Motion for one month trial of purchase order system for resolution at June Board meeting. Motion made by Director Brimmer, seconded by Director Cochran. All Directors present voted in favor. Motion carried.

### TREASURER'S REPORT:

Dan Brady presented a Profit & Loss Report comparing revenue and expenses for the period Jan.-Apr. 2002 to the same period last year. He proceeded to highlight different items of specific concerns, however, the bottom line is that revenue is down compared to same time last year as are expenses. One issue that impacted the available cash is that the Society was required to pay the entire premium for insurance in one lump sum rather than being able to spread the cost over the year—new insur-

ance carrier required this be done. He expressed the continued need to watch spending and is encouraged that fundraising efforts are underway. Director Holmes asked why the cost for publications for the Train Sheet had increased to \$2,400 from \$500 same period last year. Mr. Brady pointed out that the Train Sheet was not being published on the schedule it was supposed to be last year. Marta Egan asked if Director Brehm was aware of any donations generated from the Train Sheet. Director Brehm stated that he would not see that as they are not returned to him. Director Holmes asked if there was some type of report indicating where existing funds were invested. Mr. Brady indicated that getting the information in a timely fashion was an issue. He has been donating his and his staff's time to accomplish this. The priority of information is cash flow, annual financial statement and tax return. Once done, adjusting entries can then be made and a meaningful balance sheet will be the result.

### LEASE OF QUINCY 3 TO VIRGINIA AND TRUCKEE RAILROAD:

Director Holmes stated that at the last Board meeting, the Board agreed to trade the 80 tonner to the V&T in exchange for the Oroville turntable, however the 80 tonner was not serviceable at this time. Suggestion was made to lease the Quincy 3 to them for the summer while they continue work on the 80 tonner. Director Holmes advised he has been working on getting it in working order. He recommended that authority be given to secure a contract. Director Vicknair asked if there had been discussion of lease terms. Director Holmes indicated that he hoped the Board would discuss it at this meeting. Alan Turner asked if the FRRS had done other equipment leasing and was advised no. Director Holmes said that he felt the FRRS should be responsible for getting the equipment in running condition and the V&T would be responsible for maintaining it and would pay daily for its use. Mr. Turner asked what the cost would be to make the unit serviceable. Director Holmes advised he was unsure—he would need batteries and would likely need to have the automatic brake valve rebuilt. Director Holmes advised that he suggested \$50 per day and V&T would be responsible for transport as well as any liability issues. Mr. Turner advised that standard forms, including equipment leases, should be available at any stationery store. The Society would need only fill in the blanks with stated terms. He asked that he be informed of the terms and would be able to spend a short time reviewing the contract rather than extensive time drafting an agreement from scratch. Rod McClure informed the Board that he and Norm had spoken regarding a reasonable daily cost to the V&T. He said a full sized SD 40 leases for around \$475 per day. Mr. McClure stated he and Director Holmes also discussed providing the locomotive for the first 30 days at no cost as there would likely be "bugs" that would need to be worked out. Mr. Turner asked if this would mean the organization would absorb the cost of placing the engine in service. Mr. McClure advised that if we make the locomotive run, and it comes back in running condition, we have another unit that runs and can be used on property. Judy McGrath asked if we had a lease for the 2001 (during its time on the Yolo Shortline). Directors Vicknair and Brehm stated that unit was not a money lease, but a reciprocal service agreement. Director Stiles said that this issue should include Mechanical Department input and he was not consulted. He further stated that if he is to be held responsible for mechanical issues, then he should absolutely be in the loop. Dan Brady asked why the V&T could not purchase batteries and take the cost off the lease. Director Cochran asked if \$50 per day was too low. Mr. Turner advised that the Board should give authority to negotiate and enter into a contract. Director Vicknair asked if a special meeting could be held via telephone to give final approval to the contract. Mr. Turner said that if there was consensus among the Board to accomplish this, then the appropriate way to do it was to delegate the authority to a committee, subject to counsel's approval as to form and consistency with the terms as determined by the Board. The Board would also need to empower Director

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Holmes with spending authority and these issues would be best addressed in the form of a motion.

Motion 02-05-07

Motion that Committee composed of Directors Holmes and Vicknair authorized to enter into a lease agreement for the Quincy 3 to the Virginia and Truckee Railroad at a daily lease for use, not less than \$50, and to be off-set by any contribution agency make to putting the locomotive in running conditions. In addition, the Committee is authorized to spend the money to place the equipment in running condition. Motion made by Director Brimmer, seconded by Director Habeck. All Directors present voted in favor. Motion carried.

### GOOD OF THE ORDER:

#### PRESIDENT'S REPORT:

President Anderson advised his only existing issue is Magnolia Tower. There was a \$20,000 donation made toward this issue, Vic Neves provided this money to a contractor in this regard, and there has been no progress. Director Vicknair advised that he understood the amount provided to the contractor was \$16,000 and that a request had been made for some of that original \$20,000 be returned. President Anderson advised he is not aware of any money being returned. The only monetary documentation he is aware of is a copy of a \$1,000 check to Amtrak which has never been cashed. He informed the Board that Amtrak is now asking for \$2,000 and a \$5 million insurance policy. He advised he is not prepared to release those funds until he has an accounting of monies spend. Director Vicknair advised that the \$2,000 required by Amtrak is the "Right of Entry" fee which was raised since this process began. A portion of the overall donation came from the Lake Davis Fund and the balance came from Gold Mountain Foundation. Director Vicknair asked President Anderson to address these issues after the meeting so he can coordinate efforts with Mr. Neves as it would appear there is information Mr. Neves does not have. Judy McGrath asked what the contracted amount for bringing the tower up to Portola. Director Vicknair advised \$16,000. Ms. McGrath said that most contracts state that contractors can only take 10% as an advance and this would therefore not be a legal contract. Director Vicknair said that it was his understanding that at the time the money was provided to the contractor it was with the understanding that all work would have to be completed in 30 days. Ms. McGrath asked if a new contract should be written as the existing contract was not legal. Alan Turner advised that although he has not seen the contract in question, the payment terms have been met and therefore, it is enforceable and should be enforced.

#### DIRECTOR'S REPORTS:

Director Brehm reported to the Board that the deadline passed again for the Train Sheet with little input from department heads. He advised that this is a missed opportunity to keep the membership informed of what is going on. Director Stiles said he was under the impression that the deadline was the end of the odd numbered months. Director Vicknair reminded the Board that he has been including a calendar at the end of the agenda and he has been including the Train Sheet deadline on it. Director Cochran asked Director Brehm asked if there was any way to change or accommodate getting articles submitted. Judy McGrath asked if the correct time for the meetings could be reported in the Train Sheet as this meeting was originally reported as being scheduled for 1 pm and the meeting was actually scheduled for 6 pm. Director Vicknair advised he was working on this and he would be addressing it in his report.

Director Holmes advised he has been doing a large number of

RALS this year and he was concerned about the reliability and quality of the equipment as he is not aware they have received their complete inspections. Director Habeck indicated that he had not been able to accomplish coordinating this with the Mechanical Department, specifically placing the locomotives over the pit as he was not prepared to place the Silver Hostel outside in poor weather conditions.

Director Habeck reported that switching of the yard has been completed for the summer operating season. He also advised that they were expecting the arrival of a flatcar to remove the MRS units from the property. Director Holmes advised that only one unit will be removed.

Director Cochran informed the Board that there were 27 people at the Crew Training that day including six new individuals who have joined the operating department including five new members recruited from Rod McClure's track gang crew. He said that the track repairs completed have left the track in great shape and thanked Mr. McClure for his work and coordination of these efforts. Director Cochran has also clarified operating rules and expects that any issues arising from this are brought to his attention so they may be addressed.

Director Vicknair apologized for the confusion regarding the meeting time. Director Cochran brought this to his attention. The time was listed in the Train Sheet and calendar as 1 pm and the website and previous month's agenda indicated 6 pm. He advised that the meeting next month was slated for 6 pm. Director Cochran advised that when the calendar was first created for the year, it was decided that winter month meetings would be at 1 pm due to possible poor weather conditions and having to drive at night. Summer month meeting would be scheduled for 6 pm allowing people in attendance at the museum to participate in the meetings if they wished. Judy McGrath asked if the annual meeting would be held after the regular meeting and was advised this would be the case with a start time of 7:30 pm.

Director Vicknair informed the Board that he was concerned about the difficulties involved with coordinating the Facilities Manager position due to his distance from the property. He requested assistance of the membership in contacting him for major issues and asked that minor issues be addressed directly.

Judy McGrath asked that copies of the minutes be provided to her. She also asked that extra copies of the agendas and associated reports be provided at the meetings for people who do not bring them. Director Vicknair advised that these documents are always provided at the meetings.

Director Vicknair stated that he was planning a facilities work weekend over the Memorial Day holiday. He also has Zephyr Project work weekends scheduled for the first weekends of June and July.

Director Brimmer reported to the Board that as of that date, there have been 299 envelopes received with regard to the elections and there are likely multiple ballots in some of them. Director Stiles reported to the Board that he has heard rumors numerous individuals had not received their ballots. Marta Egan said she was only aware of four.

Director Stiles further advised that with respect to the Fairbanks Morse 1857, it has been determined the method to do the metal work on the oil cooler and have obtained the parts. Along with the assistance of several members, they should have it assembled by the following morning. The locomotives in service have had inspections, although as had been pointed out, had not been over the pit for that portion of the inspections. He also advised that the 707 was started without following proper procedures and there is water in the crankcase oil. Director Brimmer asked if a written procedure exists for proper start up protocol and asked that this be provided.

Director Breitwieser advised that the election ballots were out on time with the help of a number of volunteers. Director Stiles and Brehm thanked those involved with getting the ballots out on time, despite the last minute notification of the resignation of the Election

## Board Meeting Minutes

Committee. Director Breitwieser advised that the Annual Membership Meeting will have dessert provided. She asked that everyone bring something toward this that evening.

She reported that Railroad Days is still scheduled for the end of July and that committee has questioned her regarding any special events the Society intends to do. Rod McClure, UP liaison is still waiting to hear back from the Union Pacific with confirmation of the passenger train he is working on. Mr. McClure advised that he would suggest the FRRS pursue attempts to get Thomas the Tank Engine. John Walker advised that it is a huge draw and could result in a potential for a large revenue source.

Director Breitwieser stated that she and Marta Egan attended the WPRRHS convention and sales were approximately \$1,800.

Rod McClure also reported to the Board that he had received a call from a woman in Reno who wished to donate numerous copies of Volume I and II of Railroads of Nevada and Eastern California. These books are no longer in print and have a high resale value. Approximate value per pair is \$250 and is considered the Bible of Railroading for those areas.

### DEPARTMENT REPORTS:

Marta Egan announced she has found a grantwriter and needs suggestions as to what grant this individual can write for. Director Cochran advised there is a \$10,000 grant in Trains Magazine. Ms. Egan stated that we missed a grant opportunity through the UP in March. Gail McClure advised that the grant information only became available in March and that the deadline for application was July with decisions to be made by January of the following year for award that year.

### LEGAL COUNSEL REPORT:

Alan Turner reported that the on going litigation in Illinois has been delayed as opposing counsel has been in trial. FRRS counsel in Illinois anticipates getting the motion for summary judgment before the court during May and if the court grants that motion then the litigation will be resolved in our favor. Mr. Turner advised that in light of the Societies financial position, he did not bill for his services provided in April. Mr. Turner informed the Board that the initial relationship between himself and the FRRS was to be six months and that time has now expired. He will be asking the Board to consider if his continued monthly participation should continue or be modified. Mr. Turner also expressed his appreciation that Fundraising and Surplus Property prominently included on the agenda.

### STATUS OF SURPLUS PROPERTY REPORT:

Director Stiles advised that he has tried contacting the group expressing interest in the Saltair 44 tonner, however, as they are also a volunteer organization their response has been delayed. He will continue to press the issue with them.

### OTHER:

John Walker asked if the Board had received a convention report from the Historical Society. He provided an unofficial report that approximately 129 people were in attendance and was the best turnout ever. Tom Lawlor told Mr. Walker that the conventions cleared approximately \$1,700. Mr. Walker reported that Thom Anderson would like to remain the Historical Society Administrator. A staff meeting was held concerning getting the WPRRHS more involved in the physical property in Portola including at least one annual work weekend and the possibility of them administering the FRRS Railfan Photographer's Day. He also advised he sold approximately \$199 of surplus property at the convention. He asked to be able to retain those monies to cover expenses for the archives car. Lastly, Mr. Walker advised that unless there is objection

from the Board, the FRRS movie screen remains in the care of a friend and member for use in a by-monthly slide show he presents. He stated that if there are any problems with this arrangement he asked that someone let him know.

Judy McGrath asked Director Habeck if he would move the Pioneer out of the shop to place the Hostel in its place to free up the pit as it is not owned by the Society. Director Habeck advised he was not prepared to place the Pioneer outside at this time.

### ADJOURN:

Motion to adjourn moved by Director Vicknair and seconded by Director Stiles. All Directors present voted in favor. Motion carried.

### June 1, 2002

Director Vicknair called the meeting to order at 6:08 p.m. The following directors were present: Frank Brehm, Jan Breitwieser, Kerry Cochran, Norm Holmes, Hank Stiles, Eugene Vicknair. Directors Brimmer, Habeck and President Anderson were unable to attend.

Visitors present: Dave Anderson, Julie Anderson, C. Mark Aston, Lew Barnard, Marta Egan, Gary Hall, Samuel Herschbein, Alan Hirasawa, Barbara Holmes, Clyde Lippincott, Linda Lippincott, Gail McClure, Rod McClure, Judy McGrath, Jack Palmer, Ed Powell, Alan Turner.

### CORRESPONDENCE:

Director Vicknair included a piece of correspondence placed on the WP List newsgroup on the internet that someone felt it would be of interest to us. A firm dismantling 177 Fruit Grower's Express mechanical refrigerator cars in Florida may be interested in donating a number of these cars to interested historical societies across the country. Item referred to the A&D Committee.

Director Vicknair read a letter written by Director Cochran resigning his responsibilities as Membership Chairman effective on or about September 1, 2002. Director Vicknair thanked Director Cochran for his service in this capacity and noted that he had done a very good job. Marta Egan and President Anderson have been speaking with Susan Scarlett regarding assuming the duties associated with membership.

Linda Lippincott asked if a letter had been received from the Donner Pass Gandy Dancers about the model train show to be held at the Shrine Temple, Reno, November 15-17. No one recalled receipt of any such correspondence. A table will be held for the FRRS if interested.

### CONSENT AGENDA:

Minutes – Approval of the minutes of the regular meeting held May 4, 2002.

Financial Reports – Profit & Loss Statement year to date.

There was discussion regarding the lack of financial information, specifically balance sheets. Marta Egan advised that Dan Brady is working on them. Director Holmes expressed his concern regarding the amount of time it is taking to get this information. Ms. Egan stated that some of this information may be able to be obtained from Susan Scarlett. Director Vicknair said he would discuss the concerns with President Anderson and Mr. Brady.

Motion # 02-06-01

## Board Meeting Minutes

Approval of consent agenda and reports as presented. Made by Director Breitwieser, seconded by Director Brehm. All present voted in favor—motion carried.

Judy McGrath indicated she was not aware that the minutes had been approved and requested that the word “would” be substituted with the word “could” on page 14, paragraph 6, line 1. Director Cochran asked if there would be any problem with making the correction by hand since the minutes had already been printed and distributed.

Motion #02-06-02

Acceptance of amended minutes from the Regular Board Meeting of May 1, 2002. Motion made by Director Stiles, seconded by Director Holmes. All present voted in favor—motion carried.

### OLD BUSINESS:

#### REPORT ON QUINCY 3:

Director Holmes reported that the locomotive was moved from the property to Virginia City, Nevada on May 16, 2002. He advised the locomotive is on a six month lease and would continue until a replacement locomotive owned by the V&T is available for service.

#### TRUCKEE RAILROAD DAYS:

Director Vicknair included a copy of his report as the Truckee Railroad Days Liaison as well as the event agreement. The event promoters will again cover all movement and lodging expenses for event volunteers as well as security and insurance. They have advised they will be opening the event 1 day early as a “Children’s Day” to provide tours to local school children but have not provided confirmation they will be providing docents. The event is scheduled for September 6-8, 2002. Additional topics discussed included possible fundraisers tied to the event such as dinners served in some of the cars, refining the statistic gathering process to determine the benefit of participation, and reporting of costs covered by Truckee Railroad Days promoters as an incentive for volunteer efforts/donations. Director Holmes also advised that there is a possibility of a special excursion train from Sacramento to Truckee for the 2003 event should we participate. Director Vicknair asked for the Board to consider, pending confirmation of the contractual agreement proposed, if the FRRS was to participate in Truckee Days 2002.

Motion #06-02-03

Pending administrative and legal review, participation in Truckee Railroad Days authorized to proceed for 2002. Motion made by Director Stiles, seconded by Director Brehm. All present voted in favor with Director Cochran abstaining—motion carried.

#### PURCHASE ORDER POLICY:

Marta Egan stated that the purchase order system had been in place for approximately one month. Discussion began regarding clarification of the policy and its application. In the interest of time, Director Vicknair asked that written feedback be provided to Mr. Hall and Ms. Egan regarding questions/issues and this be revisited at the next meeting. Director Breitwieser suggested a longer trial period would be in order to allow for concerns to be worked through. Item tabled until the next meeting.

#### DIESEL SHOP SPECIAL COMMITTEE:

Director Vicknair advised this issue was continued from last meeting. The Committee reported on recommended changes to be imple-

mented to the east end of the Diesel Shop. Director Cochran questioned where the funding for Phase I and II would fall under. Director Vicknair indicated this would fall under Facilities and that if the expense was not submitted at one time, Dan Brady indicated this would not be a problem. He further advised that the majority of the expense was to paint the floor of the beanery and that paint had been donated by a local merchant.

Motion 06-02-04

Approval of recommendation from the Diesel Shop Special Committee for changes to the east end of the Diesel Shop. Motion made by Director Brehm, seconded by Director Stiles. All present voted in favor with the exception of Director Holmes who objected—motion passed.

### NEW BUSINESS:

BOARD MEMBER ORIENTATION MEETING: Director Vicknair asked for Board direction as to holding a Board Member Orientation Meeting as was done last year. Director Cochran advised that it should be a routine task that should be scheduled each year as new members come on the Board.

Motion 02-06-05

Placement in regularly scheduled business an Annual Orientation and Coordination Meeting prior to the seating of a new Board for Board members and Department Managers. Motion made by Director Vicknair, seconded by Director Brehm. All members present voted in favor – motion carried.

VIA LOUNGE CAR 754: Director Cochran presented a proposal for continued work on the interior of the VIA Lounge Car. This work would not destroy the interior or structural pieces of the interior and would provide a lounge space other than the Operations office for the membership. He requested authorization to move forward completion of the proposed work.

Motion #06-02-06

Authorization of Changes to interior of Via Lounge Car 754 as proposed. Motion made by Director Cochran, seconded by Director Stiles. All present voted in favor—motion carried.

### GOOD OF THE ORDER:

#### PRESIDENT’S REPORT:

There was no President’s Report as President Anderson was absent.

#### DIRECTOR’S REPORTS:

Director Holmes advised that he is a member of the Orange Empire Railroad Museum and had a copy of their collection’s policy from their latest newsletter. He provided copies to all Board members and asked that they review it for possible discussion at the next board meeting.

Director Cochran provided a copy of membership totals and classes. He reported that the membership numbers have not changed substantially since the last report at the beginning of the year. He advised that new membership is offsetting the number of non-renewals. There was additional discussion regarding the requested return service on mailings to membership. It was suggested that this service be discontinued.

## Board Meeting Minutes

Directors Brehm and Cochran are to look into the issue.

Director Stiles said that there have been no restoration projects with the exception of the Via Lounge Car and the RAL locomotives are all up and running.

Director Brehm advised that the Train Sheet is late as a software glitch has required a new key from the software company.

### DEPARTMENT REPORTS:

Director Vicknair advised that work continues on the code violations and updated copies of the facilities report had been included in the agenda packet—copies were made available to any other interested parties. He said that he received a report from several members indicating that hobos had taken up residence in the shower and sleeper cars. It was agreed that diligence in making certain those cars were locked up was in order.

Rod McClure reported that track work continues and 7 Rail should be completed by the day following the meeting and that the tampoer should be arriving shortly after the conclusion of the meeting. Mr. McClure also advised he is concerned there may be an excessive speed problem with some individuals running locomotives as one of the joint bars replaced three weeks ago is broken again. He also said that he has observed some of the RALs going faster than they should. He asked that word go out to the RAL instructors to keep the speed down.

Director Vicknair advised that the direct mail flyer was at the printer and he was awaiting proofs. Gail McClure stated that the funding committee had met on May 19, 2002 and was looking for support for several items. The first was an on-going monthly drawing for an RAL certificate with the cost for tickets being 1/\$2 or 3/\$5 and tickets could be sold through the Gift Shop and Beanery providing revenue with little expense on an on going basis. The second was an opportunity drawing where individuals would receive an entry into a drawing for 20% of the proceeds of ticket sales in exchange for a \$20 donation (tickets limited to 400). The third was Board interest in pursuit of a golf tournament/fundraising dinner at the Feather River Inn, September 22, 2002. Mrs. McClure advised that the committee was asking for authorization to begin the raffle for the RALs, to begin printing the tickets and set up for the opportunity drawing, and board support to pursue and present a complete project with budget for the golf tournament and dinner at the next board meeting. Director Stiles asked if \$100 would be enough to cover the printing costs and was advised it should be. Mrs. McClure offered to cover \$50 of these costs and Ms. Egan volunteered the additional \$50.

Motion # 06-02-07

Authorization to pursue the projects submitted with a budget of \$100. Motion made by Director Stiles, seconded by Director Breitwieser. All present voted in favor—motion carried.]

### COMMITTEE REPORTS:

#### PRESIDENT'S REPRESENTATIVE:

Marta Egan advised that she had submitted for a UP Foundation Grant application and had a grant writer who would be writing it. She also advised that she had spoken with the Thomas the Tank Engine people and had passed the information for it to Gail McClure. She has also gotten the new signs up for the increased pricing. She advised she is continuing work on job descriptions and is waiting on some people for their information.

#### LEGAL COUNSEL REPORT:

Alan Turner advised he had spoken to the legal representative in

Illinois with respect to the Silver Hostel. The dates for hearings on motions are still pending as they have been for the last several months. Mr. Turner advised that when he first began his participation with the Society, his agreement was for a six month period and would need review to see if the relationship was to be continued as well in what form. The Board agreed with Mr. Turner's recommended participation every other month until November when this relationship would be re-evaluated.

#### STATUS OF SURPLUS PROPERTY REPORT:

No report at this time.

Director Holmes advised he was in contact with Scott Franklin regarding the Camp Car at Oroville. Mr. Franklin advised he spoke with the people who own the property where the car is located and he understood that the IRS picked up all the books for the company. Director Holmes further reported that Mr. Franklin suggested it would be to our benefit to get the car out before the property is locked down. He said that Mr. Franklin also advised that another party in Oroville had been contacted by Doug Morgan some time ago and was guaranteed the job of moving the car. Director Vicknair asked that Director Holmes speak with him after the meeting to work out details.

Issue concerning statements made in April 2002 Board Meeting concerning SN 146: Director Vicknair advised Tom Graham requested this issue be placed on the agenda but was not present. Judy McGrath stated that Mr. Graham felt he was misquoted in the minutes of the previous meeting. Gail McClure pointed out he could not have been misquoted as he was not present at the meeting. Gary Hall said that the minutes reflected that Mr. Graham was no longer interested in working on or being involved with the 146 project and that this was not correct. Director Vicknair stated that Mr. Graham's issue did not appear to be with the minutes, but rather with what was said by the individuals present regarding his intent and feelings. Mr. Hall stated that was what he understood Mr. Graham wished to correct. Director Stiles indicated that if Mr. Graham does want to be involved he should speak with Director Stiles and something would be worked out.

#### OTHER:

Rod McClure asked Mr. Hall what the status of the tanks was. Mr. Hall said that the status of the tanks were that the Government/Department of the Army would take them back but that the Society would need to determine what state they are in. Mr. McClure advised that he would let Mr. Hall know by next meeting if the tanks run or not with the assistance of Alan Hirasawa.

Mr. Lippincott advised that he had upgraded his membership from historical to full membership, but had only received one Train Sheet from January or February, and had never received a ballot. Director Cochran advised he had already spoken with Mr. Lippincott earlier and told him he review the membership records.

Mr. McClure stated that there were four boxcars on the end of Rip 4, next to the fence. Two of the cars have their doors open, are full of lumber and present a fire hazard. Ms. McGrath advised she was going through Hap Mani's cars to clean them out. Mr. McClure advised that the two cars with lumber need to be cleaned out as soon as possible.

#### ADJOURN:

Motion to adjourn made by Director Stiles, seconded by Director Cochran. All present voted in favor – motion carried. Meeting adjourned at 8:05 p.m.

Respectively Submitted  
Gail A. McClure

PRESERVING "THE FEATHER RIVER ROUTE"

Upcoming Events

WP Lives, in Portola!

Mission Statement

The mission of the Feather River Rail Society is to preserve the history of the Western Pacific Railroad. The secondary mission is to preserve the history of the subsidiary and interchange railroads within the territories it served.

Mission Goals

To preserve and interpret the history of the WP, the "Willing People" as a vital link in the development of the rail industry on the West Coast, including the steam and diesel evolution, WP's influence in the passenger tourism industry, the impact of freight competition between neighboring railroads. WP's influence in the lumber, mining and agriculture industry from Plumas County throughout California, Nevada and Utah

August

- 3 Board of Directors Meeting 6 PM
Maintenance Clinic All Day
Portola, CA
17-18 Portola Railroad Days 10 AM - 5 PM
Portola, CA

September

- 2 Operating Season Ends
7 Board of Directors Meeting 1 PM
Maintenance Clinic All Day
Portola, CA
14-15 Truckee Railroad Days All Day
Truckee, CA
21 Railfan Photographers Day All Day
Portola, CA

October

- 5 Board of Directors Meeting 1 PM
Maintenance Clinic All Day
Portola, CA

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