

**Board of Directors Meeting – February 8, 2014 – 1:00 PM  
Renzel Room, History San Jose – San Jose, CA**

Secretary Eugene Vicknair called the meeting to order at 1:04 PM.

The following Directors were present

Tom Carter (phone)      Kirk Baer      Eugene Vicknair  
Wayne Monger      Charlie Spikes (phone)      Kerry Cochran  
Greg Elems

**Attendance**

Bill Meeker                              David Elems                      Ernie vin Ibsch  
James Mason                              Matt Shuman – Election Chair

**Correspondence**

Surveyor who has been working on property lines has received his final payment.

**Consent Calendar**

Minutes of the December 2013 BOD Meeting.

Motion 14-02-01

Accept the minutes of the December 2013 BOD Meeting as presented.

Monger / Cochran. Aye - 6, Nay - 0, Abstain - 1. Motion carries.

Minutes of the January 2014 BOD Meeting.

Motion 14-02-02

Accept the minutes of the January 2014 BOD Meeting with the changes as presented.

Cochran / Elems. Aye - 6, Nay - 0, Abstain - 1. Motion carries.

**Old Business**

**2014 Board of Directors Elections**

- Currently, all members have received election notice postcard.
- As of now we only have 3 incumbents running.
- First set of post cards received one back with address correction. Second set received five corrections. Corrections to be sent to Director Vicknair.
- As of today, no complaints or issues from the membership.
- Extended deadline is to February 15.
- Question as to why candidate statement deadline was not extended. This was done due to timing. No complaints so far.

**2014 Dunsmuir Railroad Days**

- Dunsmuir RR Days as of right now is no more. Whole function is being changed by the organizing committee.
- Issues with Union Pacific concerning equipment movement and insurance requirements.
- Matt Shuman has written letter to Union Pacific as one of the organizers of the event. Cites long tradition of event, training in safety that resulted, good PR, etc.
- Thanked and complimented FRRS / WPRM for their support in the letter.
- Letter is being sent as a Dunsmuir community letter.

**New Business**

**2014 Budget**

- Treasurer G. McClure will be sending proposed budget within next week and sending draft to bookkeeper. Asks for review and recommendations for approval for March meeting.

**2014 Trackwork**

- Written report provided outlining trackwork proposed for 2014, including Parking Lot track.
- Question about repairs of balloon loop. That is still being looked at.
- This is about expansion of storage / display.
- Donated ties are coming from CCT.

- Suggestion to prioritize parking lot track.
- Consensus direction to proceed.

### **2014 WP Historical Convention**

- Written report provided.
- Two weeks separation from Portola Railroad Days, listed as August 8-10.
- Kirk Baer thanks Vicknair and McAllister for stepping up.

Motion 14-02-03

To appoint Vicknair / McAllister to head convention and approve them to continue planning of event as outlined.

Cochran / Monger. Aye - 7, Nay - 0, Abstain - 0. Motion carries.

- July 30- August 2 is UP Historical Convention in Ogden, Utah.
- Question is there had been talk about joint convention with UP. Yes, but members mostly did not want to travel to Ogden.

### **Fundraising and Promotion**

- Written report provided.
- Suggestion to plant grass at hospital site and use that for car show location.
- Ideas for DVDs of Virgil Staff films as another fundraiser.
- Director Carter is working with a large car show in Lodi.
- Director Vicknair has been talking to Scott Franklin about parking stabilizer compound and regarding parking lot.
- Matt Shuman had concerns about water restrictions and placing grass. May be better to just put money into stabilizers for parking lot instead of tending lawn.
- Director Elems points out that hospital area still quite uneven, rocky and needs to be releveled. Concerns about basement fill being compacted.
- Pointed out that doing work on hospital area is long term investment for future events.
- Director Elems had question about what long term plans for hospital property. Suggested we should think about what we want to do on this site.
- Director Carter suggested addressing hospital site at future meeting. Will be on future agenda.
- Director Cochran recommended adopting Springtime Fundraising Letter and WP Coffee Table Book for adoption of fundraising ideas. Suggested we review other ideas over the next few meetings.
- Director Monger recommended using 1914-1915 picture book for coffee table book.
- Suggestion that we remove Roseville Yard display equipment to local casino.
- Director Elems is working on list of local museums. Looking at doing a brochure exchange. Question about offering RAL discount.
- Director Carter is still working on museum pin-up calendar.

Motion 14-02-04

To approve pending expressed concerns proceeding Spring Fundraising Letter and the WP Coffee Table Book as outlined. And to continue investigation on costs for Car Show and report back to the Board.

Vicknair / Carter. Aye - 7, Nay - 0, Abstain - 0. Motion carries.

### **Lounge Car / Shower Car Repairs and Security**

- Written report provided.
- David Elems shared his experience with the break-in. Pointed out intruder only stole food.
- Suggestion that we approve a budget and let Vicknair and David Elems work out best solution.

Motion 14-02-05

Approve \$1500 budget – line item 70020 – Lounge, Sleeper and Shower Car - for security improvements to the Lounge and Shower car. Director Vicknair and David Elems to work together on best improvements for the cost and work with Director Cochran on locks and cameras.

Vicknair / Monger. Aye - 7, Nay - 0, Abstain - 0. Motion carries.

### **Kenneth J. Meeker Collection**

- Bill Meeker addressed the Board and guests.
- Open Letter to the Board from the Meeker Family.

- Noted that Bill Meeker made statement of pursuing possible legal action against FRRS is requests / demands were not met.
- WP President Flannery told Bill's father, Harold, he was appointing him caretaker of the corporate archives. As UP merger was closing, Harold was asked to remove archives and keep them safe.
- They were moved by Harold and Ken Meeker and stored at Ken's home in San Carlos. Moved to Ken's new home in Stockton.
- After Ken passed away in 2010, Meeker family asked Dr. Cheryl Meeker for archives return, were informed that deal had already been made with FRRS for donation of archives.
- Harold Meeker still believes that he is custodian of archives.
- Meeker Family is not necessarily opposed to having archives at FRRS. Would like reasonable access to archives beyond those of regular access. Would be used not for sale and for personal use.
- Feels their requests were ignored by the FRRS Board.
- Wants archives to be open to public.
- Director Cochran asked for hard copy of the letter.
- Director Carter asked if President Flannery's request was done in writing. Bill Meeker indicated that they do not.
- Bill Meeker expressed that they have been custodians of this and protected them for many years.
- Director Vicknair summarized position of the Board.
- Bill Meeker never received an official response from the Board.
- Family has no foreseeable publication needs. Would be for personal use. Should a publication or casual use come up, FRRS would be given full credit.
- Suggestion that access policies be shared with Meeker Family and go from there.
- May 2012 – archives policies were approved. Director Cochran will forward relevant policies to Director Monger for sharing with Meeker Family.
- Notification of Board decision was sent by Frank Brehm to Meeker Family in November.
- Some of corporate collection was collected by Ken Meeker himself, aside from San Francisco material.
- Consensus of the Board to provide Meeker Family with current archives access policies and proceed from there.

### **Feather River and Western Locomotive Display**

- Written report provided concerning proposed location and style of display.
- Locomotive to be displayed on raised set of rails along main track in current parking lot.
- Location to be consistent with future construction plans.
- Questions about ADA concerns. As locomotive would not be open to public, no ADA issues.

Motion 14-02-06

Approve plan and location of display as presented, provided budget authority of \$750 budget – line item 5600 – Restoration – and give Director Carter authority to proceed with project.  
Vicknair / Monger. Aye - 6, Nay - 0, Abstain - 1. Motion carries.

### **Union Pacific Grant Acceptance**

- UP Foundation Board has approved a grant in the amount of \$3,000 for organization and cataloging of WP archives.
- Acceptance letter and of grant needs approval of Board.
- Director Monger read proposed response letter. Copy provided in written form to Board.
- Director Vicknair asked what limits of grant use would be. Grant to be used for material use, help pay storage fees. Would not be used for employee costs.
- Debra Baer started process with UP Foundation. Initial grant request was \$5,000.

Motion 14-02-07

Approve letter and accept grant and to sign and forward as soon as possible.  
Cochran / Vicknair. Aye - 6, Nay - 0, Abstain - 1. Motion carries.

### **Good of the Order**

#### **Director's Reports**

*Habeck* – written report provided

*Vicknair* – written report provided. Issue of Headlight is on press and heading to mail.

*Monger* – have signed up for 2014 California Association of Museums Conference in Napa March 4-5. Will be going to grant writing workshop. Will be attending a workshop on getting word out about

organization, creative marketing strategy. Cost was \$575. Insurance for his caboos is due. \$432 is insurance cost for the caboos. Headlight has three issues ready to go.

*Carter* – told Board about WP photos recently posted on-line from NRHS - John W. Barringer collection.

### Financial Reports

- Reports provided.
- James Mason answered previously presented question about valuation of Archives.
- Endowment discussion for May 2014 Board Meeting.

### Committee Reports

*Collection Management* – equipment sale recommendation (consensus requested). FR&W 1 previously approved for display at museum and removed from list. Consensus to approve report as amended with FR&W 1 removed. All items on list except FR&W 1 were already approved previously for deacquisition.

### Public Comments

- Ernie von Ibsch* – commented that it is very interesting to attend the meeting and see how things are going. Updated everyone on his wife, Kathy's, book on the Zephyrettes. Have been hosting reunions of the Zephyrettes.

### Notices

- Need volunteers to take on planning for Volunteer Day in April and Media Day in May.

**Closed Session** – requested by Director Vicknair.

Adjourned to closed session 3:41 p.m. and reconvened to open session at 3:48 p.m.  
 “The Board heard a report on a Business Item – Railfair Event. No action taken.

### **Board of Directors Meeting – March 15, 2014 – 1:00 PM WPRM Meeting Room – Portola, CA**

President Rod McClure called the meeting to order at 1:07 PM.

The following Directors were present

Tom Carter	Kirk Baer	Eugene Vicknair
Wayne Monger	Charlie Spikes	Steve Habeck
Greg Elems (arr. 2:00 PM phone)		Gail McClure

### **Attendance**

Rick Gruninger – Insurance Manager	Matt Elems
David Elems	Matt Shuman – Election Chair (phone)
Frank Brehm – Archivist (phone)	Ron Huey – Election Committee (phone)

### **Correspondence**

•We were contacted by a non-member whose uncle worked for WP. He has a diesel enamel herald and a steam enamel herald he is going to donate as per his uncles wishes. His uncle is still alive and they have been invited and are planning to come to the museum for a visit in the summer. His name is Oscar Arrieta.

•We received a check from a Life Member for painting of the WP SW1500 1503. Amount is \$5000. Asked that his name be withheld from the record. The Board extends its thanks for this support.

### **Old Business**

#### **2014 Budget**

- Proposed agenda provided.
- Review of budget and details, including needs in the budget for fundraising / sales.
- Discussion of past use of Restricted Account as “savings” account and intention to revised how this account is used.
- Recommended that we adopt budget and revise as needed for now.