

**Closed Session**

Meeting adjourned to closed session at 2:09 PM and reconvened to open session at 2:23 PM. Director Vicknair reported the following:

"The Board heard a report on a Legal Issue – FRRS v. Kasten / ITAC. Consensus direction given, no action taken.

The Board heard a report on a Legal Issue – FRRS v. Morgan. Consensus direction given, no action taken.

The Board considered a report on a Business issue, Employment Structure. Motion 11-03-02. Motion to table to April meeting. To be reviewed between President McClure, Business Practices Committee and other involved parties. (Spikes / Vicknair) Aye – 4, Nay – 2, Abstain – 1. Motion carries."

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## April 2011 Board Meeting Motions and Actions Summary

**Correspondance**

- Historical Society of Dayton Valley is trying to save the last Carson and Colorado depot. Holding an event to raise money for the event April 30 – May 1

**Motion 11-04-01**Consent Calendar

Motion to accept consent calendar with Minutes of the February and March 2011 General Meetings. McClure / Monger. Aye – 7, Nay – 0, Abstain – 0. Motion carries.

**Collection Policy**

A written proposal by Chris Allan for a Collection Policy was presented.

Review of history of policy.

Questions about application to rubber tire equipment.

Question about relation of Collection Policy to already adopted ARM Recommended Practices.

Monger would like to see our Collection Policy reference back to ARM Practices. Wants the Collection Policy come into agreement with ARM Practices.

Request for Collection Committee to reconcile the two documents. They are already close.

Monger would like to see policy adopted to require any incoming board member, department head and employee have copy of ARM Recommended Practices within first 3 months and be familiar with it.

Direction from McClure to reconcile the proposed policy with ARM.

Bill Parker asked about private equipment portion.

This needs to be changed.

Consensus direction to reconcile the documents and revise items relating to private equipment. Also discuss having directors, managers, etc. familiar with it.

**WiFi Deployment for WPRM**

A written proposal for a WiFi system proposed by Ken Finnegan was presented.

IT Manager Bruce V. would prefer hard wired Option 2. David Epling and Bob Sims offered to help pay for improvements outlined.

Vicknair to assist in developing budget for underground option.

Provide budget for next meeting.

Mason suggested adding phone lines and extra capacity.

**Sacramento Northern On-Line**

Garth Groff is offering to donate the SN On-Line website for operation by the FRRS.

Vicknair and Carter to work with Garth on this.

Consensus direction to proceed.

**President's Report**

- Steam work session will have UP people visiting.
- Have requests in for several donations from the UP.
- Discussion about Loyaltown Branch.

**Museum Manager's Report**

- Written report provided.

- Duane Vanderveen, Bruce Bowman, Vicki Epling, Deborah Carter, David Foreman and David Epling began prepping the museum for opening day April 2.

- Bruce Bowman also took on the task of prepping the Edenwold for occupation.

- Visitor levels since opening are light. Revenue over first 4 days this year vs. the same 4 days last year is up by double. First RAL of the Season is a Plan C on April 8.

- Winterail. Had a good show financially, did \$2,156.00 which is 700.00 more than last year.

- Did an impromptu show in conjunction with the Portola RR Days Committee in Reno at the Reno-Sparks Convention Center on the weekend of March 25-27.

The show was Expo 2011.

- The RR Days Committee is looking to obtain a booth at the Reno River Festival May.

**Financial Report**

- Financials provided.

- Board of Trustees will be in place by June Meeting. Mason is contacting. Will take over management of the Endowment.

- Store is nearly break even, thanks to Epling keeping costs down. Good position for this time of year.

- End of Year fundraiser went well, but we have had a lot of costs at the beginning of the year.

- Election and Publications costs are higher than expected so far this year.
- So far this year, our income is down, costs up over this time in 2010. Many contributing factors.
- We will likely need to transfer money from investment account to cover until income picks up in June.
- Recommendation to close investment account if we are going to incur management fees and transfer money to Bank of America account.
- We need to operate with a \$50,000 to \$100,000 surplus each year. Equipment sale money is one-time income and not sustainable income. We need to keep this in mind as we sell equipment. It is not an answer for on-going budget needs.
- The Board has taken a number of good actions to solidify and improve our budget situation.
- We need to capitalize and move ahead on those. We are close to benefiting from them.
- Need more focus on raising money.
- Fundraising thank you letters are all mailed for year-end fundraiser. About 12.5% of our membership donated to the year-end effort.

### Director's Reports

*Monger* – Provided copy of his donations and volunteer hours reported to the IRS. CAM conference report will be next meeting. Ken Meeker WP Book should be out December.

*Holmes* – Kent Stephens is part owner of ex-SP Alco S6. Would like to know if we want it as a gift. Reportedly in rugged shape. Consensus direction is to decline.

### Event Reports

*Dunsmuir Railroad Days* - Moving ahead. McClure is verifying with Union Pacific. No Mini-Train this year. Website up and running. Scheduled to have excursion train come up from the Bay Area and will do runs to Black Butte. Excursion will stop in Chico and Redding. SCRPS received a nice thank you letter from UP Manager concerning how well the 2010 event went. *WP Convention* - Question about costs to have Museum Store at WPRRHS / SPS Convention.

### Department Reports

*Publications* – Very little submitted for Train Sheet. More articles and photos needed.

### Committee Reports

*Business Practices* – Written report provided. The committee looked at issues relating to the Gift Shop / Museum Manger position, status of FRRS Investment Accounts, the use of an Escrow Account in equipment sales and FRRS Branding.

### Safety Report

Electrical system issues. Notices about being careful

about electrical systems and reporting problems.

### Public Comments

Duane Vanderveen did a tremendous amount of work putting up tongue and groove siding into the gift shop and insulating.

Duane, Bil Jackson, Bob Sims also did a lot of work over the last two weeks, including reframing new gift shop / museum store door.

Bruce Bowman has also done a lot of work on the Edenwold sleeper and volunteer area.

Bob Sims thanks for purchasing and donating a surveyors transit used in construction of the WP.

We have received the message board signs in trade for the paintings to Redding Depot.

### Closed Session

Meeting adjourned to closed session at 6:12 PM and reconvened to open session at 7:01 PM. Director Vicknair reported the following:

“The Board heard a report on a Legal Issue – FRRS v. Kasten / ITAC. Consensus given, no action taken.

The Board heard a report on a Legal Issue – FRRS v. Morgan. Consensus direction given, no action taken.

The Board heard a report on a Business Issue – Employment Structure. Consensus direction given.

The Board heard a report on a Business Issue – Historic Archives. No action taken.”

*Any member in good standing may request a complete copy of the transcript of board meetings from the Society. There is a nominal charge for each copy which covers postage and administrative costs.*

*The Train Sheet needs your photos and articles.*

*If you are working on projects for the Society, volunteering on restorations, performing archives work, helping out at off-site events, etc., or if you get some nice photos of FRRS happenings that you want to share, please contact us to have them printed in The Train Sheet.*

*Photos should be at least 5" high by 7" wide and 300 dots per inch. Articles should focus on FRRS related events, people or your own personal experiences with the Society.*

*To contribute, contact Editor Eugene Vicknair by email at [trainsheet@wplives.org](mailto:trainsheet@wplives.org).*