

## Minutes of Past Meetings

GERLACH WATER TOWER: Norm Holmes presented a letter requesting use of the Rail Society to run a grant through for restoration of the Gerlach water tower. It was then consensus of the board to place the item on the next agenda.

EXECUTIVE SESSION: Mr. Stiles asked Mr. Holmes if he wanted to discuss the item in open session and Mr. Homes responded that he did. Mr. Stiles explained that Mr. Holmes' refusal to follow accounting practices requested by the accountant had led to his termination at the gift shop. Mr. Holmes agreed to help during the transition period.

### GOOD OF THE ORDER:

Mr. Murphy requested to meet with Department Heads at 10am the next morning.

Mr. Brehm asked Mr. Brimmer to apologize for comments he made at the last meeting relating to the web page. Tom Grahm indicated that he had always thought the web page was owned by the museum.

Ms. Tigan reported on a donation in memory of a 4-year-old child who had been to the museum prior to his passing away.

Mr. Vicknair reported that the crossbucks were ready to be picked up in Stockton.

### ADJOURN:

Meeting adjourned at 10:04 p.m.

### August 4, 2001

President Jim Murphy called the meeting to order at 6:00 p.m.

The following directors were present:

Andy Anderson, Jim Murphy, Norm Holmes, Kerry Cochran, Eugene Vicknair, Hank Stiles, Frank Brehm.

Directors Pat Brimmer and Jan Breitwieser were absent.

Visitors Present:

Steve Habeck, Dave Bergman, Tom Graham, Jack Palmer, Judy McGrath, Susan Scarlett

### ITEMS REMOVED FROM THE CONSENT CALENDAR:

Motion No. 01-08-01

Made by Director Vicknair, seconded by Director Stiles to remove item 3d, Reno Excursion, from the consent calendar for separate discussion. All directors present voted in favor. Directors Brimmer and Breitwieser were absent.

### CONSENT CALENDAR:

Minutes - Approval of the July 7, 2001 meeting minutes.

Finance Reports – Accept the reports.

Transaction Report June 2001

Transaction Report July 2001

Profit & Loss Report

Project Reports – Accept the reports.

Baggage Car 5653

Lounge Car 754

Power Car 594

removed

UP 105

WP 707

WP Caboose 428

Magnolia Tower

Facilities Safety and Living Quarters Conditions

Makita Tools

Motion #01-08-01

Made by Hank Stiles, seconded by Jan Brietwieser to approve the consent calendar with the exception of item 3d, Reno Excursion. All directors present voted in favor. Directors Brimmer and Breitwieser were absent.

### OLD BUSINESS:

ENDOWMENT FUND: President Murphy reviewed the report by Dan Brady regarding the balance of the Endowment Fund. He explained that there was no certain way to determine which amount was correct and suggested the board make a decision on a figure to use as the balance for the Endowment Fund. Director Cochran reviewed figures that had been published in earlier Trainsheets. Director Holmes reviewed what he remembered about the closing of certain accounts and transfers of funds.

Motion #01-08-02

Made by Director Anderson, seconded by Director Vicknair to transfer \$34,955.99 from to the Endowment fund and utilize the total balance of \$162,509.49 as the balance on 1/1/00. All directors present voted in favor. Directors Brimmer and Breitwieser were absent.

GERLACH WATER TOWER: President Murphy reviewed a request from the Public Resources Associates requesting the FRRS apply for a grant for them. After brief discussion it was the consensus of the Board to deny the request.

TRUCKEE RAILROAD DAYS: President Murphy explained that he had spoken with the President of the Truckee Down Town Merchants who was seem surprised that the Board had not yet approved any participation by FRRS in the Truckee Railroad Days event. Mr. Murphy had explained to them that the Board would be considering participation at today's meeting. Doug Morgan reviewed issues in last year's agreement with Truckee and noted that there were some obligations that Truckee was requesting being relieved of. These obligations were painting and repairs to some FRRS equipment. Various members of the Board expressed concern with last years contact and noted that they felt a new contract would need to be reviewed thoroughly before they could consider approval. The board discussed liability exposures and insurance concerns.

Motion No. 01-08-03

Made by Director Holmes, seconded by Director Stiles to approve the relief to the obligations of last years contract as requested by Truckee. Directors Vicknair, Holmes, Stiles, Cochran, and Brehm voted in favor.

## Minutes of Past Meetings

President Murphy voted no. Vice-President Anderson abstained. Directors Brimmer and Breitwieser were absent.

Motion No. 01-08-04

Made by Director Vicknair, seconded by Director Stiles to approve participation in the 2001 Truckee Railroad Days event conditioned upon approval of a contract at a special meeting to be held on August 18, 2001. Directors Vicknair, Holmes, Stiles and Brehm voted in favor. Directors Anderson and Murphy voted no. Director Cochran abstained. Directors Brimmer and Breitwieser were absent.

**POLICY & PROCEDURES MANUAL:** Director Cochran presented the introduction, definition and committee sections for review. It was the consensus of the Board to continue this item to later in the meeting to allow directors time to read the sections during a break.

### ITEMS REMOVED FROM THE CONSENT CALENDAR:

**RENO EXCURSION:** Steve Habeck presented his request for and additional \$20,000 to be used for the Reno Excursion project.

Motion No. 01-08-05

Made by Director Vicknair, seconded by Director Brehm to approve the request for additional funding in the amount of \$20,000. All directors present voted in favor. Directors Brimmer and Breitwieser were absent.

### NEW BUSINESS:

**WORKERS COMP REQUIREMENT:** Accountant Susan Scarlett reviewed a requirement of the museums workers comp carrier, State Comp, that requires payment of workers comp premium on \$25,000 of income for directors/officers of non-profits who are paid as employees even if the actual amount of compensation is less. She indicated that this requirement effected Leslie Tigan since she had been appointed Secretary and any directors who receive compensation from RAL's. Ms. Scarlett suggested that the Board consider electing a board member as Secretary and then the Secretary could delegate duties to Ms. Tigan. Members of the Board present unanimously elected Eugene Vicknair as Secretary. Secretary duties were then delegated to Leslie Tigan.

Motion #01-08-06

Made by Director Brehm, seconded by Director Vicknair to check with other workers comp carriers to see if they had the same requirement. All directors present voted in favor. Directors Brimmer and Breitwieser were absent.

President Murphy requested the Board adjourn to closed session at this time.

### EXECUTIVE SESSION:

The Board recessed to closed session at 8:00 p.m., they reconvened to open session at 8:20 p.m. No action was reported.

### OLD BUSINESS:

**POLICY & PROCEDURE MANUAL:** The Introduction, Definition and Committee sections were presented for consideration.

Motion No. 01-08-07

Made by Director Anderson, seconded by Director Vicknair to approve the three policies presented. All directors present voted in favor. Directors Brimmer and Breitwieser were absent.

**NAMING OF CARS:** Steve Habeck presented a list of names that had been suggested for use as car names. After a brief discussion it was the consensus of the Board to only put numbers on the cars at this time and develop a policy for naming cars through a committee process.

**EXECUTIVE DIRECTOR:** Mr. Murphy explained that although Director Brietwieser was not able to attend the meeting she had requested the Board discuss the possibility of a paid Executive Director. After a brief discussion it was the consensus of the Board members present to work on developing a job description and research salaries.

**FOOD FOR VOLUNTEERS/EMPLOYEES:** Mr. Murphy explained that this item had been discussed during a staff meeting and was put on the agenda to allow for Board discussion. He noted that there seemed to be confusion regarding what employees or volunteers should be provide with lunches and drinks and that board members had received complaints from the membership. After a brief discussion it was the consensus of the Board to have a committee made up of Norm Holmes, Eugene Vicknair and Jack Palmer work develop a policy or recommendations for the Board to consider.

**BLUE FLAGS/SAFETY ISSUES:** Mr. Murphy explained that the concerns brought up at the staff meeting regarding Blue Flags and Safety Issues had been taken care of and things were working fine, but he reminded everyone that safety needed to be a top priority.

### GOOD OF THE ORDER:

Mr. Murphy reported that he would be holding bi-weekly staff meetings and noted that the Gift shop was now fully staffed.

Frank Brehm reminded everyone of the deadline for the Trainsheet at the end of the month.

It was reported that the whistle on the 2001 had been stolen.

There was discussion of the new satellite dish that had been installed for volunteers and questions regarding the cost of the dish and who would be using it.

### ADJOURN:

Meeting adjourned at 9:20 p.m.

Respectively Submitted  
Leslie Tigan