



ARTHUR WALTER KEDDIE RAILROAD LIBRARY POLICY



Mission Statement

Effective Date: 03/20/2021

Legal Review Date:

Next Review Date: 03/20/2026

Replaces: 08/11/2012

AWKRRL-00019

Arthur Walter Keddie Railroad Library Mission Statement

The mission of the Arthur Walter Keddie Railroad Library is to identify, acquire, and preserve documents, photographs, memorabilia and other artifacts in accordance with the Feather River Rail Society Mission Statement.

In carrying out this mission the Arthur Walter Keddie Railroad Library will endeavor to:

- Arrange and describe these materials according to generally accepted archival principles and make them accessible to the public, unless access is restricted by legal agreement, a restricted document and/or a legal agreement with the donor.
- Provide adequate and appropriate conditions for the storage, protection, and preservation of these materials.
- Provide reference service to individuals, organizations, municipal government and other groups interested in the holdings of the library when possible.
- Provide for the dissemination of said information through an educational and outreach program, FRRS publications, library services, historical seminars, conventions, guest lectures and social functions.

CHANGE LOG:

Date:	Action:	By:	Approved:
08/11/2012	Original		
03/20/2021	Update format	Kerry Cochran	