



# BIG FISH CREATIONS

When you need to get noticed – swim upstream.

## Feather River Rail Society (WPRM) May 2023 Timesheet - Patty

5-1-23	0.5	RSVPs from 5/1 email blast
5-2-23	0.5	Contact and call w/ Congressman Kevin Kiely office
5-4-23	1.5	More media contacts added to Media Day event - Sacto & Reno media outreach
5-4-23	0.5	Call with Supervisor Cresola on WPRM, Media day and reschedule of introduction.
5-4-23	1.5	Personal email and text contacts with Media Day list attendees
5-4-23	0.5	Update to EV & GE on Media Day Attendees
5-4-23	0.5	Review and confirmation (EV & GE) of media day materials: media kit, name tags and swag.
5-7-23	0.5	1st wave of RSVP with follow up and report to EV.
5-11-23	0.25	Review and approval for media day book
5-11-23	0.25	Edits to Media Day flyer
5-15-23	1.5	Final calls, text and email confirmations for media day.
5-16-23	2.75	Assembled media kits and reviewed/edited media day presentation with EV.
5-17-23	2.25	Final edits and practice of media day presentation. Clean up of Silver Plate and assembly of media kits, pop up tent and media day prep.
5-19-23	1.75	Follow up to all Media Day attendees with Drop Box link to presentation, slides and photos.
5-19-23	0.5	Conversation with Steve Walsh/ American Red Cross for media day slides, along with his request for Sweetwood material, both video and previous event footage. Upcoming story.
5-25-23	1.25	Media Day Wrap Up Report as per EV & GE request.
<b>TOTAL</b>	<b>16.5</b>	<b>HOURS</b>

## Feather River Rail Society (WPRM) May 2023 Timesheet - Mike

5-18-23	5	Set up + Video and Photo shoot of WPRM Media Day.
5-18-23	2	Converted video audio to mp3 audio.
5-19-23	3	Selected and color corrected photos from Media Day. Converted Eugene's presentation into .mp4 video. Uploaded all contents to Dropbox.
5-20-23	2	Photo and video Shoot for WP Celebration.
5-21-23	1	Selected and optimized videos of the Sweetwood. Uploaded to Dropbox for Red Cross rep.
5-22-23	1	Selected and optimized videos of Red Cross Nurse Julia Rigutto Pagan visits WPRM 2017 + her Award at WPRM. Uploaded to Dropbox for Red Cross rep.
5-23-23	2	Selected and corrected photos from the WP Celebration Day, May 20, 2023. Uploaded to Flickr and shared link to Paul F.
<b>TOTAL</b>	<b>16</b>	<b>Hours</b>

**TOTAL 32.5 Grand Total Hours**