

Tom Carter, director Kerry Cochran, director Leisa Wesch, director Frank Brehm, director Greg Elems, director Steve Habeck, president Charlie Spikes, director Gail McClure, treasurer Eugene Vicknair, secretary

Regular Meeting December 10, 2016 – 1:00 PM WPRM Meeting Room Portola, CA

## **Agenda Topics**

Meeting being recorded at the request of Leisa Wesch

#### **Attendance**

### Correspondence

#### **Consent Calendar**

Items will be acted on simultaneously unless a Director requests separate discussion and / or action.

1. Minutes – Minutes of the October 2016 BOD Meeting.

#### **Old Business**

1. Fundraising Letter (Vicknair)

Discuss logistics and cost of sending year end letter. Discussion. Possible Action.

### **New Business**

1. Mission and Goals Policy Update (Cochran)

Approve update to FRRS Mission and Goals Policy. Discussion. Possible Action.

2. Nomination and Election Policy (Cochran)

Approve update to Nomination and Election Policy. Appoint 2017 Election Committee. Discussion. Possible Action.

3. Great Train Show Application (Brehm)

Approve expenditure for selling at the Great Train Show in January 2017.

Discussion. Possible Action.

### Good of the Order

- 1. President's Report
- 2. Financial Reports
  - · Reports and Summary provided
- 3. Director's Reports
  - Vicknair approve strategic planning meeting for Directors and Managers in late January
- 4. Event Reports
- 5. Department Reports
  - Website written report provided
  - General Superintendent written report provided
- 6. Committee Reports
- 7. Legal / Insurance Report
- 8. Status of Surplus Property Report
- 9. Safety Report
- 10. Public Comments Note: public comments will be held to 3 minutes when recognized by the chair, unless granted extension by the Board
- 11. Notices

## **Closed Session** – requested by Director Vicknair

- Business Item archives
- Operations Item safety

## **Adjourn**

**Next Meeting** – January 14, 2016 – 1:00 PM WPRM Meeting Room Portola, CA

# **Event Calendar 2017**

January			Museum Closed to Public
1	New Year's Day		
1-31	Director Nominations open for 2017 elections nominations go to Nomination and Election Committee		
14	Board Meeting - 1 PM	Portola	
16	Martin Luther King Jr. Day	′	
February Grounds Clean-up Museum Closed to Public			
11	Board Meeting - 1 PM	Portola	
13	Election - Candidates Statements and Payments due		
20	President's Day		
28	Train Sheet Deadline		
March			Museum Closed to Public
8	Election Withdrawal Deadline		
11	Board Meeting - 1 PM	Portola	
12	Daylight Savings Time Sta	arts	