

Tom Carter, director - phone Kerry Cochran, director Greg Elems, director Steve Habeck, vice-president Kirk Baer, director Gail McClure, treasurer Charlie Spikes, director Eugene Vicknair, secretary

Rod McClure, president

Regular Meeting May 14, 2016 – 1:00 PM WPRM Meeting Room Portola, CA

## **Agenda Topics**

#### **Attendance**

## Correspondence

#### **Consent Calendar**

Items will be acted on simultaneously unless a Director requests separate discussion and / or action.

1. Minutes – Minutes of the April 2016 General BOD Meeting (note – March minutes still in progress)

## **Department Report**

Marketing - membership drive postcards, Media Day and operations season advertising

#### **Old Business**

1. Confidentiality / Conflict of Interest Policy, Director Conduct and Oath of Office (Cochran)

Review and approve Confidentiality and Conflict of Interest Policy, related Disclosure Agreement and Director Oath of Office and Code of Conduct form. Discussion. Possible Action.

### **New Business**

1. Change Opening Day for 2017 (Vicknair and Habeck)

Proposal to move the opening day of the museum up to second full weekend in April. Discussion. Possible Action.

2. Yparraguirre Model Collection Donation (Carter)

Accept donation of large model railroad collection to support FRRS programs. Discussion. Possible Action.

### Good of the Order

- 1. Vice-President's Report
- 2. Financial Reports
  - Financial Reports and Summary provided.
- 3. Director's Reports
- 4. Event Reports
  - 2016 Convention
  - 2016 Annual Dinner plan dinner format / appoint committee
- 5. Department Reports
  - Website written report provided
  - Funding written report provided
- 6. Committee Reports
  - Election written report provide, appoint election tellers
  - Model Railroad written report provided
- 7. Legal / Insurance Report
- 8. Status of Surplus Property Report
- 9. Safety Report
- 10. Public Comments Note: public comments will be held to 3 minutes when recognized by the chair, unless granted extension by the Board.
- 11. Notices
  - The annual meeting is coming up Saturday, June 4, following the Members Dinner.

### Closed Session - requested by Director Vicknair

Business item

## **Adjourn**

**Next Meeting** – June 4, 2016 – 1:00 PM

WPRM Meeting Room Portola, CA

# **UPCOMING EVENTS**

<b>May</b> Prepare for Operating Season Museum Hours: 10 AM – 5 PM		
7	Museum opens to public	
8	Mother's Day	
14	Board Meeting - 1 PM Portola Crew Training / Rules Exam – 10 AM RAL Engineers Meeting	Appoint Election Tellers
27	Media Day Ballot Return Deadline – 5 PM	
28	Operating Season Opens	
30	Memorial Day	
June.	. Caboose Trains	Museum Hours: 10 AM – 5 PM Train Operations: 12 noon – 3:30 PM
4	Board Meeting - 1 PM Portola Members Bar-B-Que - 5:30 PM Annual Membership Meeting - 7:30 PM	Election Results
19	Father's Day	
30	Train Sheet Deadline	
July	Caboose Trains	Museum Hours: 10 AM – 5 PM Train Operations: 12 noon – 3:30 PM
3	Booth at Graeagle Independence Day Fair	
4	Independence Day – Caboose Train Rides	
9	Board Meeting - 4 PM Portola	Installation of New Board
28	Union Pacific Historic Society Convention bus tour from Sacramento	
TBD	Steam Department Work Session	