

BIG FISH CREATIONS

When you need to get noticed -- swim upstream.

Feather River Rail Society (WPRM) November 2017 Timesheet - Patty

11-1	0.75	Confirmed Deals & Wheels Santa Train media buy, RJG and Portola Reporter. Called/ emailed for artwork deadlines and runs dates.
11-3-17	0.75	Copy for Santa Train radio spot. Edits, then approved by EV. Sent to Pitlane ToId & Rick and KDJX.
11-11-17	0.25	Email and call to Cheryl Arthur for Kettle Corn sales at Santa Trains.
11-13-17	0.25	Blackbird Inn - Kettle Corn vendor confirmed for Santa trains. Email w/ vendor and EV.
11-14-17	0.5	Radio spots - audio clips requested for PF and EV for website display. Santa Train, RAL. Resent spot to KDJX for play - and requested clip. Talked w/Cat Bellah.
11-14-17	0.5	Todd Brusco contacted for revision of radio contract review and KOH station possible addition - deadline Dec. FRRS Board Meeting for presentation and approval. Request to Todd or gift shop phone messages to be changed with updated information for coming year. Message to be edited, record time TBD.
TOTAL	3	HOURS

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Feather River Rail Society (WPRM) November 2017 Timesheet - Mike

11-10-17	1.5	Resized, formatted + layout of Deals and Wheels Santa Train Ad based on Poster.
11-10-17	0.5	Modified Deals and Wheels ad per Eugene. Re-uploaded to Basecamp.
11-13-17	0.25	Emailed approved ad to Karl at Deals and Wheels
11-15-17	1	Resized and set up Santa Train Ad for Reno Gazette Journal. Uploaded to Basecamp.
11-15-17	0.5	Converted RGJ color ad to Feather Publishing sized ad. Convert to BW. Uploaded to BC.
11-16-17	0.5	Made modifications to the ads per Eugene. Uploaded revised ads to Basecamp.
11-17-17	0.25	Emailed final approved ads to Feather Publishing & Reno Gazette Journal
TOTAL	4.5	Hours

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WPRM Audit 2017 Timesheet

	Total	Over	
July 2017	20.5	10.5	
August 2017	17.75	7.75	
Sept 2017	62.25	52.25	
Oct 2017	9.25	-0.75	
Nov 2017	7.5	-2.5	
TOTAL	109.75	67.25	Hours
Amount		\$8,070	6.725